



Agenda - CMPP Members' meeting

7th June 2016, 10.30am – 16.00pm

Clydeplan Office, Lower Ground Floor, 125 West Regent Street, Glasgow, G2 2SA, Tel: 0141 229 7730

Link to map - <https://www.google.com/maps/d/viewer?mid=zuzl1gtxv3ls.k7x5-Pxqpyhl&hl=en&ie=UTF8&msa=0&ll=55.864355%2C-4.259434&spn=0.015991%2C0.037508&z=15>

	Item	Time	Lead
1.	Welcome and Apologies	10.30	Isabel Glasgow
2.	Minutes and Action Points from last meeting	10.35	IG
3.	Governance of the CMPP a) New signatories of the constitution since last meeting on 10 th Feb b) 'Procedures at meetings' paper c) Discussion of applications received to the CMPP and voting on these d) CMPP letters of support to other projects/initiatives and consultations	10:45	IG & Fiona Mills
4.	Members updates	12.15	All
Lunch		12.45	
5.	Presentation- TBC	13:15	
6.	Assessment a) Comments and feedback b) Next steps – further review and publication	13:45	FM
7.	Communications and engagement update a) Statement of Public Participation b) Website and communications update	14:15	SB & Sinead Sheridan
8.	Projects update- Clyde 2020, SLR & SMRTS	14:45	SB & FM
9.	AOB	15:15	All
10.	Date of next meeting	15:45	IG
11.	Close	15:55	IG



Minutes of the CMPP Members' Meeting

**7th June 2016, Clydeplan offices, Lower Ground Floor, 125 West Regent Street, Glasgow, G2 2SA
10.30-16:00**

Present

Voting Members

Arthur Keller (AK), SNH
 Brian Forrest (BF), Peel Ports Clydeport
 Dan Moncrieff (DM) Field Studies Council
 Douglas Watson, The Crown Estate
 Graham Russell (GR), RYAS
 Isabel Glasgow (IG), CMPP Chair
 John Esslemont (JE), South Ayrshire Council
 Mark Steward (MS), Argyll and Bute Council
 Rebecca Dean (RD), The Scottish Salmon Company
 Rhona Fairgrieve (RF), Scottish Coastal Forum
 Zoe Clelland (ZC), RSPB

Others

Elaine Whyte (EW), CFA
 Chris Kelly (CK), EKOS (after lunch only)
 Fiona Mills (FM), CMPP
 Jan Brooke (JB), Peel Ports Clydeport
 Morag Campbell (MC), Marine Scotland
 Morgane Westley (MW), SEPA
 Sarah Brown (SB), CMPP
 Sinead Sheridan (SS), CMPP
 Shirley Curran (SC), South Ayrshire

Apologies

Cameron MacPhail (CMP), CalMac
 Michelle McGuckin (MM), Clydeplan
 Olivia Burns (OB), LLTNP
 Paul Bancks (PB), The Crown Estate
 Wendy Geary (WG), Marine Scotland

1. Welcome and apologies

IG welcomed everyone to the meeting and attendees introduced themselves. IG announced apologies, noting that Olivia Burns was leaving her post at LLTNP, and thanking her for her valuable contribution to the Firth of Clyde Forum over the years.

2. Minutes and action points from the last meeting

The minutes from the final Firth of Clyde forum meeting as well as the minutes from the first CMPP meeting were approved by Members.

Reference	Summary	Lead
01/10/02/2016	Carried over from FoCF meeting – JB to send Mersey case study of uses of dredged material to FM for circulation, with a view to establishing interest for an initial meeting. SB to share with Clyde 2020 RAG.	JB, FM & SB – Ongoing by SB.
02/10/02/2016	FM to provide financial information to MS to take to A&B committee.	FM – Completed

03/10/02/2016	WG to investigate the status of Clydeport.	WG – Completed. Clydeport is considered a Public Body for the purposes of regional marine planning.
04/10/02/2016	Circulate agenda of LA event to CMPP Members.	SS - Completed
05/10/02/2016	Set up local authority contacts mailing list.	SS - Completed

3. Governance of the CMPP

There are now 16 signatories to the CMPP; including signatures since the last meeting from Argyll and Bute Council, Scottish Canals, South Ayrshire Council, and the RSPB. Those who were Members of the Firth of Clyde Forum and have the option to sign up to the CMPP by December 2016, but have not yet done so are SEPA, Glasgow City Council, HMNB Clyde and the Clyde Fishermen’s Association.

Regarding the draft *Procedures at meetings* document, FM thanked everyone for their comments. Members agreed that this document was needed in addition to the Constitution but it should be viewed as a flexible document, subject to addition and changes as required in agreement with the Members. Further changes are to be made as follows:

- Make clear the different roles and responsibilities of the CMPP Members (the delegate), the Board and staff in text and possibly also with a diagram.
- Further clarification is pending from Marine Scotland in terms of responses to licensing pre-consultation applications as to whether the delegate (CMPP) as a whole needs to be involved or whether this can be assigned to the Board.
- It was agreed that Board Members with a permanent position cannot vote on non-permanent Board nominations.
- Under the criteria for applications for Membership to the CMPP, the phrase around ‘producing research’ should be removed as research is usually available freely; individuals or organisations do not need to be Members of the CMPP for the CMPP to access relevant research.
- GR raised the point that the threshold of 30% objections to a proposal or decision, which would trigger a decision being taken to the CMPP Board, is too high if there were, for example, 20+ organisations attending a meeting. The Members agreed this should be changed to ‘5 people or 30% of those attending the meeting, whichever is lower’.
- A note will be added to the effect that any papers marked confidential for a meeting should not be circulated outside Membership organisations.
- This paper can be added to the constitution at some point in the future.

Following this there was discussion on finding an appropriate balance of sectoral representation on the Board – this is covered in the constitution. There was also discussion about other organisations that are not represented, for example with a commercial or marketing background and around other organisations that are unaware of the CMPP such as fish processors or community councils who we need to involve in the process due to potential impact of a regional marine plan on them. IG pointed out that the CMPP Members will not have the only input into the development of the marine plan and there will be lots of opportunity for people and organisations to get involved through workshops and consultation. Such groups could be represented through ‘thematic clusters’, which would allow collaboration and structured involvement.

There is still a lot of work to do communicating with and engaging people with marine planning. There was discussion around the level of commitment expected from member organisations. It was agreed that this would be covered off within the roles and responsibilities work noted above.

Action point (1) – FM to make the changes discussed to the document and circulate (with track changes) to the Members via email before the next meeting.

The Members then discussed the applications for Membership. There was an open discussion considering all the applications and several points were made including:

- Collective consideration of all the applications is needed as some organisations cover similar areas/topics/sectors. Following the rules of the constitution the Members took into consideration numbers of Members and the balance of sectors. Considering application both collectively and individually would allow for full deliberation of the applications.

- Unsuccessful applicants can still contribute to the development of the marine plan, e.g. through ‘thematic clusters’, mentioned above.
- New Members should bring new skills and opportunities to the Partnership that the existing Membership does not already have access to.
- Many sectors are still not represented by current Membership but it is not possible to include every organisation. The marine planning process will allow and encourage all organisations to engage in plan development through workshops, targeted meetings and via formal consultation.
- It was noted that some organisations which have applied are already Members of the Clyde 2020 Steering Group.

The group then discussed each application individually and voted.

1. *North Ayrshire Council* - It was unanimously agreed that North Ayrshire Council’s application be accepted.
2. *Alastair McNeill as a representative of the West Coast Regional Inshore Fisheries Group* - It was unanimously agreed that this application be accepted.
3. *Scottish Sea Anglers Conservation Network* - The Membership accepted the application by ten votes to one.
4. *Scottish Environment LINK Marine Group* - It was agreed unanimously to accept the Membership of Scottish Environment LINK as a wider constituted organisation.
5. *Community of Arran Seabed Trust* - COAST’s application was accepted six votes to four with one abstention.
6. *Sustainable Inshore Fisheries Trust* - CMPP Members decided to defer decision on this application until a decision on SIFT’s application for a Regulating Order for the Clyde has been announced by Scottish Government.
7. *Sally Campbell as a representative of the Scottish Creel Fishermen’s Federation* - The application for Membership was unanimously declined.

Action point (2) – FM to prepare and send letter to the applicants informing them of the CMPP Members’ decisions.

8. Presentation – the second River Basin Management Plan, Morgane Westley, SEPA

MW gave a presentation summarising the aims of the EU Water Framework Directive and River Basin Management Planning in Scotland. She gave a demonstration of SEPA’s Water Environment Hub tool and outlined the condition of coastal and transitional water bodies in the Clyde Marine Region focussing on the ten with less than good status. SEPA will work to address the pressures affecting these water bodies between 2021-2027 and in the meantime would be validating the results and considering possible pressures where they are currently ‘unknown’. MW noted that partnership work is needed to address pressures and SEPA would encourage the CMPP to consider how it could contribute to achieving ‘Good’ status for the water bodies in the CMR. The details of the water bodies achieving moderate status and those with unknown pressures can be read in the Clyde Marine Region Assessment report.

9. Assessment

FM briefed the Members on the plan for further review of the assessment by the Clyde 2020 RAG and MASTS and outlined the timeline for this. She encouraged Members to continue sending in their comments on the document and acknowledged that not everyone would have the time or would need to read through the whole assessment but instead could review chapters relevant to their expertise. The deadline for comments is end June. It was suggested that staff make sure that the assessment picks up all issues identified for regional marine planning within the NMP to make sure they have been fully addressed in the assessment. Once all comments have been received and addressed, the assessment will go for design and publication. Consideration would also be given to making the document available online in the most accessible way. IG raised the issue of the cost of design and publishing the assessment and asked CMPP Members to consider contributing to this.

It was agreed that a summary of the ‘Productive’ section figures was needed within the summary section per the example given. There was also discussion on changing to a title, or adding a main title which is more accessible. MW mentioned that SEPA’s assessment is called ‘*Current condition and challenges for the future*’.

Action point (3) – FM to add the summary of the ‘Productive’ section figures to the CMR assessment.

CK from EKOS, the consultancy which has worked on the ‘Productive’ section, thanked the Members for their input into this section and hoped that the work gave people an understanding of economic activity and pressures and impacts. He noted that it would be important to contextualise figures in the summary of the productive section, as smaller sectors may be of particular importance for rural areas. He noted that the productive chapters of the assessment offer a good baseline, but future editions would be harder as access to detailed official statistics at the regional level will be further limited and data rounded. Small changes will not be easily identified. Employing primary research might be more necessary at later stages than in this cycle of plan development. IG thanked CK for his work and for coming to the meeting and for everyone’s input to the assessment.

10. Communications and engagement update

SB informed the Members that work had begun on drafting the Statement of Public Participation (SPP) and the team have had several meetings to discuss all the aspects of engagement. She called for Members to share any experiences, advice and resources or contributions in regard to public and stakeholder engagement. She also asked Members to keep the team aware of any events they should be involved in and let the team know if anyone wanted to be involved in this aspect of plan development. RF informed Members that the marine spatial planning game being developed through the SIMCelt funding would be available as a physical ‘board’ rather than electronic game by the end of this summer and could be used in engagement events, while the electronic game was being developed over the coming 18 months.

SS gave an update on website development. Work began with the web designers in March and since then the design has been finalised, text and content drafted and the building of the site has begun. It is hoped it will be ready soon and Members will be able to view the site before it goes live. The designers are also developing a newsletter template and Twitter profile, so there is coherence in look and feel across all communication outlets.

SB mentioned that the Team were working with Dr Tim Stojanovic from St Andrews University on a collaborative project based on the concept of ‘Wellbeing’ and were considering how this could be integrated with development of the marine plan and engagement activities. This project would begin in 2017.

Action point (4) – SB to circulate the SPP prior to the next Members meeting in September.

Action point (5) – CMPP team to coordinate with Local authority planners to get more information on their engagement and consultation experiences and share contacts lists.

Action point (6) - SB to circulate draft plan development timeline to Members.

11. Projects update

Sea-level rise - FM said that the final report for this project had failed the SNH quality assurance checks and so had gone back to the consultants to make the necessary improvements. She and the team from University of Glasgow had gone back over several chapters. It was now ready to go back for SNH QA before being published as an SNH commissioned report, and would also be added to the CMPP site. FM is attending a Local Advisory Group (LAG) meeting in June which will be considering local Flood Risk Management Plans for Ayrshire and Clyde and Loch Lomond.

Clyde 2020 - The Clyde 2020 Research Advisory Group have considered various research proposals and will put these to the steering group for consideration. AK also raised the point of aligning Clyde 2020 more with the CMPP and marine planning; this would be discussed further at future meetings.

Scottish Marine Recreation and Tourism survey - This project is now completed. SB highlighted that the webinar conducted went very well and she would recommend this for future engagement. The webinar is available to [watch again here](https://www.youtube.com/watch?v=-ia64lPKkxM) (<https://www.youtube.com/watch?v=-ia64lPKkxM>).

12. Members updates

Crown Estate – On April 1st 2016, The Crown Estate in Scotland became a separate operating division to the wider Crown Estate to test plans and processes ahead of full devolution which will happen April 1st 2017.

The Scottish Salmon Company – The Clyde Marine Region is becoming increasingly important to The Scottish Salmon Company for their development strategy and plans are in place to match the level of activity in the south with the north, including harvesting and processing sites. This is part of the SSC's long term vision for growth and development.

Clyde Fishermen's Association – The CFA had their AGM and dinner dance recently, which went well. Work is progressing on various creative and arts projects including: collecting oral history, film and arts projects and engagement and outreach. CFA are also keen to see how the division of fisheries and marine planning will fall between the two newly appointed Ministers. Clyde prawns have been downgraded by the Marine Stewardship Council, and it is thought this is due to higher levels of discards outwith the Clyde being included in the assessment. The CFA is pushing for a review of the MPA's and are also investigating issues with the diversification fund on behalf of their Members, which currently is not as much as is needed.

RSPB - A few staff changes have been made to the marine policy team but they are now running at full capacity again and will be able to support regional marine planning. The RSPB have also been busy considering new SPA designations. A funding bid to the Landscape Partnership fund has been submitted for a project dealing with diffuse pollution in the Garnock Valley (which includes Irvine's Bogside Flats, the estuary and saltmarsh).

South Ayrshire – East, North and South Ayrshire are collaborating on a regional growth deal; this will have a significant coastal corridor and will consider ports and harbours. The coastal aspect is being led by North Ayrshire and the deal will be finalised by spring next year. Ayr, Greenock and Cairnryan ports are receiving new renewable infrastructure for onshore developments. South Ayrshire is collaborating with Northern Ireland on a marketing campaign to promote sailing. The Local Development Plan process is about to begin and South Ayrshire will be considering the Main Issues Report later this year.

Field Studies Council – The £4.5 million development at Millport has now been completed. The development includes 130 beds, laboratories and a new lecture theatre. Visits by university students have increased by 30% and in 2015 there were twice as many visitors as in 2014. The FSC recently took part in judging the East Ayrshire Outdoor Education awards.

Royal Yacht Association Scotland – Nothing to add at this time.

Peel Ports Clydeport – Cruise ship season is in full swing and the Disney cruise liner is arriving this weekend. The P1 powerboat event will be taking place the following weekend. This is expected to attract many visitors. Coal operations in Hunterston are almost gone and a replacement business is being sought. Peel Ports is also awaiting the decision on the Iona I consultation. SB noted that the Clyde Marine Mammal Partnership had approached the CMPP to enquire about mitigation measures and an Environmental Impact Assessment for the P1 powerboat event. SNH were asked to advise and Marine Scotland were consulted. SNH took the lead with the organisers and have become involved and now an Environmental Impact Assessment has been carried out, and mitigation measures agreed including marine mammal observers put in place to lessen the event's impact on marine mammals in the area.

Scottish Natural Heritage – Not too much to add at this time; the SAC consultation for harbour porpoises is now closed.

Argyll and Bute Council – Councillor John McAlpine has been nominated to the CMPP Board. Argyll and Bute now has 'topic based' officers and those that will be relevant to the CMPP are the food and drink and tourism officers. Argyll and Bute continues to work with KIMO on marine and environment issues such as the emergency towing vessel and micro plastics. MS promoted the benefit of working with KIMO and would encourage other local authorities to consider doing so as well.

Scottish Coastal Forum – Funding for the SCF has been secured for 2016/17 but the objectives and work plan for the organisation still need to be determined. Work is progressing well with the SIMCelt project.

Other updates - Marine Scotland

Marine Scotland continues to work on the draft Direction. Marine Scotland is looking for funding for Clyde 2020. The team will also be occupied briefing the new Ministers once the division of portfolios has been finalised.

13. Any other business

JB noted that there had been little response to the proposal to make use of dredged material in the Clyde but thought it might still be relevant to the Clyde 2020 project due to potential use in habitat enhancement.

14. Date of next meeting – To be determined by Doodle poll.

15. Summary of action points

Reference	Summary	Lead
01/10/02/2016	Highlight the potential use of dredged material with the RAG for potential habitat enhancement projects in the CMR.	SB
01/07/06/2016	Make changes discussed to the <i>Procedures at meetings</i> document and circulate (with track changes) to the Members via email before the next meeting.	FM
02/07/06/2016	Prepare and send letter to the applicants informing them of the CMPP Members' decisions.	FM
03/07/06/2016	Add the summary of the 'Productive' section figures to the CMR assessment.	FM
04/07/06/2016	Circulate the SPP prior to the next Members meeting in September	SB
05/07/06/2016	Coordinate with Local authority planners to get more information on their engagement and consultation experiences and share contacts lists.	FM, SB, SS & IG
06/07/06/2016	Circulate draft timeline of plan development timeline to Members	SB