



CMPP Board Meeting - Agenda

Wednesday 25th January, 2017

Lunch available at 12.30pm, meeting convening at 13.00pm

Singer/Titan Room, SNH Offices, Caspian House, Mariner Court, Clydebank Business Park,
Clydebank, G81 2NR

Link to map - <https://www.google.co.uk/maps/place/Scottish+Enterprise/@55.9060085,-4.4148569,17z/data=!3m1!4b1!4m5!3m4!1s0x48884fab404759c7:0x2630bfdbc237a19f!8m2!3d55.9060085!4d-4.4126682>

	Item	Time	Lead
1.	Welcome and introduction of the CMPP staff	13.00-13:15	Chair - Isabel Glasgow
2.	Introduction and résumé of Board members	13:15-13:45	Board members
3.	Introduction to the CMPP <ul style="list-style-type: none"> - Formation, role and function of the CMPP - Governance structure - Current status of plan development - Questions 	13:45-14:45	Fiona Mills and Sarah Brown
4.	Update on revised Ministerial Direction to the CMPP <ul style="list-style-type: none"> - Arrangement between public authorities and CMPP ref para 5 	14:45-15:00	FM
5.	Convening the CMPP annual members meeting	15:00-15:10	IG
6.	AOB	15:10-15:25	IG
7.	Close	15:25-15:30	IG



Minutes of the CMPP Board members meeting

25th January 2017, SNH offices, Caspian house, Mariner Court, Clydebank, G81 2NR

13:00-14:30

Board Members present:

Brian Forrest (BF), Peel Ports Clydeport
Isabel Glasgow (IG), Chairperson
Arthur Keller (AK), SNH
Dorothy McDonald (DMcD), Clydeplan (alternate)
Karen Yeomans (KY), North Ayrshire council

CMPP staff:

Sarah Brown (SB)
Fiona Mills (FM)
Sinead Sheridan (SS)

1. Welcome and introduction of the CMPP staff

IG opened the meeting and welcomed the Board members to the inaugural meeting of the CMPP Board. She then introduced the CMPP staff and specified their roles.

2. Introduction and résumé of Board members

The Board members then introduced themselves and gave an outline of their professional experiences, background and why they were interested in sitting on the Board of the CMPP. It was noted that DMcD was in attendance on behalf of Stuart Tait who is the Board member from Clydeplan.

Action point (1) - Board members agreed to compose a brief résumé of themselves and send to SS to publish on the CMPP website.

3. Introduction to the CMPP

For information on the work of the historical context and what led to the creation of the CMPP, SB gave a presentation on the history of the Firth of Clyde Forum and the SSMEI project. She described the various projects and work that was carried out under the action plan of the SSMEI, which will contribute to development of the regional marine plan.

FM then gave a presentation on the structure and governance of the CMPP, outlining the current membership, the organisations role in regard to licensing applications and pre-applications (she noted that roles and duties of the CMPP, and the role of the Board, in regard to this were still to be discussed with MSLOT) and current work done to date in preparation of developing the regional marine plan.

It was agreed to copy Board members into Members meeting emails, so they can keep up to date with what is being discussed at these meetings and read any papers circulated. Board members are also welcome to attend Members meetings to observe.

The Board agreed that, per the constitution, alternatives are allowed to attend Board meetings in place of the appointed representative, but must send written notification of this before any meeting.

4. Update on revised Ministerial Direction to the CMPP

AK gave an update on the recent revision to the Ministerial Direction to the CMPP. These changes came about as a result of SNH and SEPA raising a query with Marine Scotland about wording in the Direction which separated the roles of the CMPP and Public Authorities, creating individual responsibility. Marine Scotland has now revised the Direction suggesting an arrangement which will allow the Public Authorities to agree to the Direction separately, but deliver its functions through the Partnership. The CMPP will produce the regional marine plan and the Public Authorities will agree to their responsibilities being discharged through the CMPP.

5. Convening the CMPP annual members' meeting

The Board called the Annual Members' Meeting on the 22nd March. CMPP members will be notified of the process of nominating and voting for non-permanent Board Members.

6. AOB

DMcD mentioned that a significant proposal of the Review of the Scottish Planning System is to remove Strategic Development Planning from the planning system. There is currently a consultation on this which is closing on the 4th April. There is ongoing discussion about the possibility of (terrestrial) regional planning partnerships being created. This may have implications for regional marine planning. The Planning bill will be announced toward the end of 2017 or start of 2018, which will confirm any new arrangements.

7. Close

The meeting was closed and the next Board meeting will be arranged as required after the non-permanent members have been appointed.

Summary of Action points

Reference	Summary	Lead
01/25/01/2017	Add a brief résumé of all Board members to the website.	SS with Board members

Summary of points agreed

- If a Board member cannot attend a meeting, an alternate can attend in their place. Written notification should be sent to CMPP staff.
- Board members to be included in the circulation list for Members meetings; to keep up to date with issues discussed at meetings.
- Board members are welcome to attend Members meetings to observe.
- Annual Members Meeting called for the 22nd March.