



**Firth of Clyde Forum Core Group – Final Meeting**

**Followed by**

**First meeting of the Clyde Marine Planning Partnership**

10<sup>th</sup> February 2016, 11.00am – 15.55pm

Clydeplan Office, Lower Ground Floor, 125 West Regent Street, Glasgow, G2 2SA,  
Tel: 0141 229 7730

Link to map - <https://www.google.com/maps/d/viewer?mid=zuzl1gtxv3ls.k7x5-Pxqpyhl&hl=en&ie=UTF8&msa=0&ll=55.864355%2C-4.259434&spn=0.015991%2C0.037508&z=15>

**Agenda**

|  |  | <b>Time</b>  | <b>Lead</b>               |
|--|--|--------------|---------------------------|
| 1.   | <b>Welcome and Apologies</b>   | 11.00        | Isabel Glasgow            |
| 2.   | <b>Minutes and Action Points from last meeting</b>   | 11.10        | IG                        |
| 3.   | <b>Project Update</b><br>- Marine recreation and tourism survey<br>- Clyde 2020<br>- Sea level rise                                | 11.20        | Fiona Mills & Sarah Brown |
| 4.   | <b>Updates from Core Group members</b>   | 11.45        | All                       |
| <b>First Clyde Marine Planning Partnership members meeting</b> |  |              |                           |
| 5.   | <b>CMPP</b><br>- <b>Constitution</b> – Adoption and signature as appropriate<br>- <b>Transition update</b><br>- <b>Group photo</b> | 12.15        | All                       |
| <b>Lunch</b>   |  | <b>13.15</b> |                           |
| 6.   | <b>Draft Direction - Discussion</b>  | 14:00        | All                       |
| 7.   | <b>CMPP work plan for marine plan development 2016-2018</b>  | 14.30        | FM                        |
| 8.   | <b>Local Authority engagement event</b>  | 14.50        | IG and Morag Campbell     |
| 9.   | <b>Assessment</b><br>- Review of all chapters drafted so far<br>- Update on progress of Productive section                         | 15.20        | FM, SB & Sinead Sheridan  |
| 10.  | <b>Any other business</b>  | 15.40        | All                       |
| 11.  | <b>Future meeting dates</b> (including CMPP Annual Members Meeting to elect further Partnership Board members)                     | 15.50        | All                       |
| 12.  | <b>Close</b>   | 15.55        | All                       |



**Minutes of the CMPP members meeting**  
**10<sup>th</sup> February 2016, Clydeplan offices, Lower Ground Floor, 125 West Regent Street,**  
**Glasgow, G2 2SA**  
**12:15-16:00**

**PRESENT**

Arthur Keller (AK), SNH  
Brian Forrest (BFt), Peel Ports Clydeport  
Brian Fulton (BFn), CalMac  
David Adams-McGilp (DAM), Visit Scotland  
Elaine Whyte (EW), CFA  
Fiona Mills (FM), CMPP  
Isabel Glasgow (IG), CMPP Chair  
Jan Brooke (JB), Peel Ports Clydeport  
John Esslemont (JE), South Ayrshire Council  
Mark Steward (MS), A&B Council  
Michelle McGuckin (MM), Clydeplan  
Morag Campbell (MC), Marine Scotland  
Paul Bancks (PB), The Crown Estate  
Philip Cowie (PC), Field Studies Council  
Rebecca Dean (RD), The Scottish Salmon Company  
Rhona Fairgrieve (RF), Scottish Coastal Forum  
Roger Horne (RH), Peel Ports Clydeport  
Sarah Brown (SB), CMPP  
Shirley Curran (SC), South Ayrshire Council  
Simon Limb (SL), BMS  
Sinead Sheridan (SS), CMPP  
Wendy Geary (WG), Marine Scotland

**APOLOGIES**

Dan Moncrieff (DM) Field Studies Council  
Graham Russell (GR), RYAS  
Olivia Burns (OB), LLTNP  
Zoe Clelland (ZC), RSPB

**1. Constitution – adoption and signature as appropriate**

This meeting began at 12.15pm, directly after the final meeting of the Firth of Clyde Forum. Members that had agreed to sign the constitution of the Clyde Marine Planning Partnership at this meeting did so. These members were: Paul Bancks (The Crown Estate), Isabel Glasgow (Independent- chair), Stuart Tait (Clydeplan), Dr Philip Cowie (Field Studies Council), Rhona Fairgrieve (Independent- due to nature of SCF as an organisation), Rebecca Dean (The Scottish Salmon Company), David Adams McGilp (Visit Scotland), Arthur Keller (Scottish Natural Heritage), Brian Forrest (Peel Port Clydeport), Brian Fulton (CalMac Ferries Ltd.) and Simon Limb (British Marine Scotland). The constitution was also signed before the meeting by James Allan (RYA Scotland).

**2. Transition update**

SS and SB updated the group on the status of changeover from the FoCF to the CMPP. The logo has been determined after several drafts were considered. This version maintains continuity with the FoCF, but with an updated look. A tender for the new CMPP website has gone out for bids. The team will review bids in mid-February and chose a suitable contractor by the end of the month. The aim is to have the CMPP website and new staff email addresses operational by the end of the April. The website will enable people to submit consultation responses and feedback and it will also provide a hub of information on regional marine planning. A CMPP Twitter account will be developed to signpost people to particular information, documents and events being held or announced on the website. It will be used as a form of push communication and to raise profile and awareness of the CMPP, not to engage with debate. Twitter is preferable to Facebook as it is less time consuming and it is easier to manage correspondence. The next stage will be to plan engagement with members of the public and stakeholder workshops. The team is meeting with Planning Aid Scotland who will be providing advice on this.

### **3. Draft Direction – General discussion**

IG opened the floor for general comment and discussion on the draft Direction. MS had submitted some questions by email and these were used to guide the discussion. MS asked for clarification relating to the current list of public bodies, the particular wording of some points such as the need for the CMPP to publish a Statement of Public Participation (SPP) and the need to carry out a Child Rights and Wellbeing Impact Assessment. MS was also concerned that the timescale of three years was too short and could easily be disrupted if anything went wrong. He also asked what would be the outcome in the event of non-compliance with the Direction. WG clarified that the current list of public bodies provided on the draft Direction is only a draft and will be amended to include only those that have signed up to the CMPP and give their consent. The draft Direction does not include all the detail of the delegable functions that are set out in the Act. The Direction should be read in conjunction with sections of the Marine (Scotland) Act 2010. A guidance note is being prepared to accompany the Direction to help make it clearer to MPPs what is expected. The draft Direction makes it clear that it is for Scottish Ministers to decide whether an SPP is to be prepared and published, as this is an excepted function in the Act. WG also mentioned that the assessments listed are required under legislation and they will need to be considered. Some might not necessarily need to be carried out in full and could be done at a low level if the plan was not considered to affect the groups specified. There is flexibility provided in the wording as to the other assessments, reports etc. that may be needed during plan development. The timeline could be extended if necessary. The CMPP will provide six monthly updates to Scottish Ministers which will highlight any concerns over resources or timing. WG also clarified that there would be no criminal penalties as such on public bodies if the conditions of the Direction were not met; the overall responsibility is with the CMPP, and it could result in the Direction being withdrawn. FM offered to provide information on the financial set-up of the CMPP to help alleviate concerns of the Argyll and Bute committee. MS said this would be useful. WG mentioned that the Direction can still be amended, and will be open for comment as stated in the Public Notice to be published in The Herald, 12<sup>th</sup> February. Those public bodies that signed the constitution today will be sent letters seeking their consent. There was a discussion about the status of Peel Ports Clydeport which is currently not included in the list of public bodies, yet does have statutory duties

WG mentioned that the Direction can still be amended, and will be open for comment as stated in the Public Notice to be published in The Herald, 12<sup>th</sup> February. Only those public bodies that signed the draft Direction today will be sent letters. There was a discussion about the status of Peel Ports Clydeport which is currently not included in the list of public bodies, yet does have statutory duties.

**Action (2) – FM to provide financial information to MS to take to A&B committee.**

**Action (3) – WG to investigate the status of Peel Ports ClydePort**

#### **4. CMPP work plan for marine plan development 2016-2018**

FM discussed the work plan which outlines the different stages of plan development. She stated that this was done before the draft Direction was released, hence the discrepancy in timelines between the two documents. Timing of some stages may change as the CMPP staff move forward with delivery of plan development, but the main stages required are outlined in the work plan document. JE specified that it is important to make sure that local authorities have enough time to contribute to all consultations and voice their concerns. FM said all formal consultations would be carried out over 12 weeks, which is the normal procedure that local authorities are used to dealing with. WG noted that some of the detail provided in the NMP SPP may be helpful at different stages of delivering the work plan. It is anticipated that a draft SPP and further details of workshops will be available for the next meeting.

#### **5. Local Authority Engagement event**

MC updated the group on this event which will be taking place on 25<sup>th</sup> February. The main aim is to engage relevant officers within each of the Local Authorities, to give the background to them including the NMP, to describe the process to them, provide them with relevant timescales and to give them opportunity to ask questions and voice their concerns about the process; with a view to integrating marine and terrestrial planning where appropriate. Relevant staff who will be using the plan have been invited and will be encouraged to inform Marine Scotland and the CMPP how involved they can be and what information or support would be most useful to them. It was also suggested that staff try and gather information on how often committees meet and decision-making timescales at this meeting, for future use for consultations and other purposes. The agenda for the event has not been sent out yet, but will be soon. It was also suggested that the CMPP staff set up an email group for Local Authority staff who wanted to be kept informed.

**Action (4) – Circulate agenda for the event to the members, who are welcome to attend in the morning.**

**Action (5) – Set up a local authority mailing list**

#### **6. Assessment**

FM gave the group an update on the assessment chapters completed so far, stating that all comment and feedback was welcome up until the end of March. On the productive section, the consultants have progressed well and will be ready to start consulting with relevant stakeholders in the next week or so. All chapters will be available to the CMPP for review. FM will be attending a meeting with Marine Scotland, SNH and others on ecosystem services and how to best incorporate them in the assessment. SL asked if the general overview would also include a section on human activities that are included in the productive section. FM confirmed that they would, and an ecosystem services overview would also be included.

#### **7. Any other business**

IG reminded the group that application for membership of the CMPP is now open to other organisations and individuals and there may be applications to review by the date of the next meeting. Decisions on applications would be decided by a majority vote by the current membership.

#### **8. Date of next meeting**

The date of the next meeting was set for 7<sup>th</sup> June, at Clydeplan offices. Nomination of Board members with a permanent position and election of other members of the board will take place

at this meeting. Member organisations with a permanent Board position will be able to nominate their chosen individuals and election of other members of the board from the general membership will also take place. IG thanks everyone for coming, and the meeting was closed at 15.30pm.

### 9. Summary of Actions

This list also includes some actions noted in the minutes of the last Firth of Clyde Forum meeting which preceded this meeting. Please see those minutes for details.

| Reference     | Summary   | Lead        |
|---------------|---|-------------|
| 01/10/02/2016 | Carried over from FoCF meeting – JB to send Mersey case study of uses of dredged material to FM for circulation, with a view to establishing interest for an initial meeting. SB to share with Clyde 2020 RAG | JB, FM & SB |
| 02/10/02/2016 | FM to provide financial information to MS to take to A&B committee.   | FM          |
| 03/10/02/2016 | WG to investigate the status of Peel Ports ClydePort  | WG          |
| 04/10/02/2016 | Circulate agenda of LA event to CMPP members  | SS          |
| 05/10/02/2016 | Set up local authority contacts mailing list  | SS          |