



CMPP members meeting Agenda

5th October 2016, 10.30am – 15.30pm

Clydeplan Office, Lower Ground Floor, 125 West Regent Street, Glasgow, G2 2SA

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	Item	Time	Lead
1.	Welcome and Apologies	10.30-10.40	Isabel Glasgow
2.	Minutes and Action Points from last meeting	10:40-11:00	IG
3.	Applications for membership ➤ Reconsideration of SIFT application	11:00-11:20	IG
4.	Governance ➤ Constitution – CFA comments ➤ Draft Operational guidance ➤ Plans for Board Meeting and Annual Members' Meeting ➤ Progress on Direction	11:20-12:15	Fiona Mills IG Wendy Geary/ Morag Campbell
5.	Members' updates	12:15-12:45	All
	Lunch	12:45-13:15	
6.	Discussion - Suggestions for topics for external speakers	13:15-13:30	IG and All
7.	Project updates ➤ Clyde 2020 ○ Review of Clyde 2020 Terms of Reference ➤ Sea-Level Rise	13:30-14:00	FM and Sarah Brown
8.	Plan Development ➤ Assessment ➤ Draft Statement of Public Participation ➤ CMPP engagement strategy	14:00-15:10	FM and SB
9.	AOB	15:10-15:20	All
10.	Date of next meeting	15:20-15:30	All
11.	Close	15:30	IG



Minutes of the CMPP Members' Meeting

5th October 2016, Clydeplan offices, Lower Ground Floor, 125 West Regent Street, Glasgow, G2 2SA
10.30-15:30

Present : Voting Members

Alastair McNeill (AMcN), WCRIFG
 Andrew Binnie (AB), COAST
 Arthur Keller (AK), SNH
 Brian Forrest (BF), Peel Ports Clydeport
 Calum Duncan (CD), Scottish Environment LINK
 Cameron MacPhail (CP), CalMac
 Graham Russell (GR), RYAS
 Isabel Glasgow (IG), CMPP Chair
 John Esslemont (JE), South Ayrshire Council
 Karen Yeomans (KY), North Ayrshire Council
 Mark Steward (MS), Argyll and Bute Council
 Michelle McGuckin (MM), Clydeplan
 Rebecca Dean (RD), The Scottish Salmon Company (by phone for the first three items of the meeting)
 Rhona Fairgrieve (RF), Scottish Coastal Forum
 Willie Kennedy, (WK), SSACN

Zoe Clelland (ZC), RSPB

Present: Others

Elaine Whyte (EW), CFA
 Jan Brooke (JB), Peel Ports Clydeport
 Morag Campbell (MC), Marine Scotland
 Fiona Mills (FM), CMPP
 Sarah Brown (SB), CMPP
 Sinead Sheridan (SS), CMPP

Apologies

Dan Moncrieff (DM), Field Studies Council
 Paul Bancks (PB), The Crown Estate
 Richard Millar (RM), Scottish Canals
 Simon Limb (SL), BMF
 Shirley Curran (SC), South Ayrshire Council
 Susan Brooks (SB), LLTNP
 Wendy Geary (WG), Marine Scotland

1. Welcome and apologies

IG welcomed everyone to the meeting and attendees introduced themselves. IG announced apologies for those unable to attend.

2. Minutes and action points from the last meeting

The minutes from the last meeting were accepted by Members. A summary of the status of action points from the last meeting is listed below:

Reference	Summary	Lead
01/10/02/2016	Highlight the potential use of dredged material with the RAG for potential habitat enhancement projects in the CMR.	SB - Completed
01/07/06/2016	Make changes discussed to the <i>Procedures at meetings</i> document and circulate (with track changes) to the Members via email before the next meeting.	FM – Completed
02/07/06/2016	Prepare and send letter to the applicants informing them of the CMPP Members' decisions.	FM - Completed
03/07/06/2016	Add the summary of the 'Productive' section figures to the CMR assessment.	FM - Completed
04/07/06/2016	Circulate the SPP prior to the next Members meeting in September	SB - Completed
05/07/06/2016	Coordinate with Local authority planners to get more information on their engagement and consultation experiences and share contacts lists.	FM, SB, SS & IG - Ongoing
06/07/06/2016	Circulate draft timeline of plan development timeline to Members	SB – Completed, part of the SPP.

3. Applications for membership

Members discussed the application for membership from the Sustainable Inshore Fisheries Trust (SIFT). The decision on this application had been deferred until a decision had been made on SIFT's Regulating Order (R.O.) application. Since the last meeting The Scottish Government rejected the application for the R.O.

Members discussed the application, and a vote was taken. SIFT's application was rejected with 12 Members voting against the application, three in favour and one abstention. AMcN noted that he would be having a meeting with SIFT, considering if and how any aspects of the management plan that supported the R.O. application can be taken forward involving the West Coast Regional Inshore Fisheries Group (WCRIFG). The outcomes of the meeting could be relevant to Regional Marine Planning and he would report back to the CMPP on these.

A discussion followed on the value of thematic clusters as an additional mechanism which could help incorporate input from a variety of organisations and sectors not represented through membership of the CMPP. It was acknowledged that the management of such groups can be resource heavy to service; but would enable a broader scope of knowledge and experience to be incorporated into marine planning. FM agreed to investigate different models and how they can be used.

Action point (1) – IG to write to SIFT and inform them of and reasons for the decision on their application.

Action point (2) – AMcN to report back on outcomes of WCRIFG meeting with SIFT.

Action point (3) – FM to investigate different models for thematic clusters/sub-groups and options for including these in the governance structure of the CMPP.

4. Governance

Constitution – Clyde Fishermen's Association (CFA) comments

EW summarised several key points of the constitution which were preventing the CFA signing. She emphasised that the CFA want to be part of the CMPP, however, and initially only had difficulty with Clause 5g of the constitution. Latterly the CFA have received advice on the constitution from a legal consultant which has raised further issues and these have been sent onto Marine Scotland. One other issue was point three in the constitution, which according to the CFA could allow for the closing down of fishing activities or aquaculture farms. In addition EW said that the CFA would not sign the constitution until they were content with the next draft of the Direction from Scottish Government.

It was noted that the constitution had been reviewed and approved as fit for purpose initially by Scottish Natural Heritage's (SNH) legal advisor and subsequently by Local Authority lawyers. AK suggested that it could be helpful for the CFA to put outstanding issues raised by its advisor in writing so that proposed changes could be checked to ensure that they could be accommodated. EW agreed this would be helpful and agreed to send on the comments in writing.

As members had signed up to the Constitution in its current form, it was discussed that if there were any amendments would members need to re-sign, or could they simply agree to any amendments. FM agreed to check this.

Action point (4) – EW to send CFA comments on the constitution to CMPP staff.

Action point (5) – AK to liaise with SNH legal advisor and CFA on CFA issues with the constitution.

Action point (6) – FM to check the procedure for making any change to the constitution.

SB pointed out to Members that correspondence between Members and Marine Scotland or the Cabinet Secretary regarding the CMPP or Marine Planning in the Clyde is treated as confidential and as a matter of course is not shared with the CMPP. If Members would like something to be considered by the CMPP team, please ensure it is sent directly to staff.

Draft operational guidance

FM thanked everyone who had sent in comments and suggestions on this document. She has now reviewed the document in light of these and if there are any further comments please submit them within the next week (12/10/2016). She also noted that some comments had been received from the CFA very recently and she would make the appropriate amendments and respond directly to the CFA on those via email.

MS suggested that the CMPP should develop and use a conflict of interest matrix for Board members. This will help define what level of conflict of interest would exclude members from being involved in certain activities (e.g. high level of conflict of interest could exclude someone from taking part in relevant discussion and voting

or a lower level may only exclude someone from voting). These are already used by most Local Authorities and have been approved by the Scottish Government for use across the LEADER programme.

There was a discussion around dealing with pre-application and licensing consultations. Members discussed what this process might look like, but there is still a lot that is unclear around this. It was agreed that a process needs to be agreed now, and this may be useful for determining the process for signing off the plan. This is something that requires more clarity in the operational guidance document. There will therefore be a further draft of the operational guidance for Members to agree.

Action point (7) –IG to lead the formation of a sub-group to discuss dealing with licensing and pre-application consultations with Marine Scotland Planning and Policy and Licensing teams and clarify process. Action point (8) – FM to make amendments to the Operational Guidance document to include the appropriate CFA comments, conflict of interest matrix and clarification on the licensing consultee process. Circulate to Members to agree to a further draft via email.

Plans for the Board Meeting and Annual Members’ Meeting

FM updated Members that representatives of the Permanent Board members have been confirmed, apart from the Clydeplan representative. A Board meeting for Permanent Board members will be held to brief these members on the CMPP and to call an Annual Members’ Meeting for some time next year where the other non-permanent board members will be elected. The Permanent members of the Board are: Isabel Glasgow (CMPP Chairperson), Arthur Keller (SNH), Brian Forrest (Peel Ports Clydeport), Karen Yeomans (North Ayrshire council), Councillor John McAlpine (Argyll and Bute Council) and a nominee from Clydeplan who is to be confirmed.

Progress on the Direction

MC informed Members that problems with the wording of the Direction are still ongoing and that the Scottish Government legal team have even proposed amending the Marine Act - something Marine Scotland would like to avoid. The Marine Scotland team are working to resolve this and when a new draft is finalised it will require each Public Authority to consent again to the Direction. The CMPP cannot move forward with major functions of the Direction until it has been finalised, although preparatory work can still be undertaken.

5. Members’ updates

West Coast Regional Inshore Fisheries Group– There was a recent WCRIFG meeting where the organisation’s membership of the CMPP was discussed. A Clyde sub-group meeting will be organised with a view to produce objectives which can be used to help develop the Regional Marine Plan. There will be a review of the IFG plan which is out of date and not-sufficiently fine-tuned to help inform the Marine Plan. SIFT will be invited to the next meeting of the sub-group and can hopefully feed into this group. The new WCRIFG plan should be in place by the end of this year.

Argyll and Bute Council – Local Development Plan 2 is currently underway, with a view to consulting on this in early 2017 and issuing a Main Issues Report towards the end of 2017. The Community Planning Partnership is putting together work streams based on the Single Outcome Agreement with Scottish Government, this may look at potential maritime opportunities. There are a number of projects in the Clyde including the restoration on the Victorian pier in Dunoon, regeneration work in Rothesay and the expansion of the wind turbine site in Campbeltown. The council held a Marine Litter Summit for the Helensburgh and Lomond area to help tackle the long running problem of marine litter around this area and especially at the heads of the sea lochs. A further event will be held by a local community forum in Arrochar later this month. CMPP staff are involved in both events.

Clydeplan – Strategic Development Plan (SDP) 2 is with the examination department and shall hopefully have Ministerial approval by early next year, however, this may be delayed. The ongoing planning review has identified regional planning as a focus for change in the future; this may stop production of SDP 3 but Clydeplan may then feed into an enhanced National Planning Framework 4. Clydeplan’s reporting method would change and this may or may not have implications to Clydeplans membership to the CMPP. Any change would require legislation so would take time to implement.

CalMac – CalMac have won the £900 million tender for the provision of ferry services for the next six to eight years. Around £6 million will be spent on improvements to harbours. A key aspect of the bid for this work was an environmental plan focussed on reducing emissions and shore side waste production. This is currently being worked on.

Peel Ports Clydeport – Peel Ports Clydeport are looking for an alternative use for the Hunterston site. Discussion of beneficial uses for dredged material is still open and suggestions are welcome on this. Since the last CMPP meeting, the Ballast Water Convention has been ratified and this will come into force in 2017.

Royal Yachting Association Scotland- As part of the Sail for Gold celebrations at the Riverside Museum in Glasgow, 200 youngsters took to the water. The Kip boat show will be held from the 14-16 October and the focus of this year's show is to widen access to get more people out on the water.

CFA – The CFA have recently been involved in the voluntary closure of areas in Loch Sunart and the Sound of Jura to fishing activity for an additional period of time to help protect the designated feature (common skate) of the MPA. The organisation is also investigating a number of projects such as developing a possible Research and Demonstration MPA with the IFG, reseeded scallop grounds and employing depth sensors to make fishing activities more targeted.

Scottish Natural Heritage – The organisation recently undertook Strategic Environment Assessment and Habitats Regulations Assessment training for marine planners in coordination with Marine Scotland and Historic Environment Scotland. Marine Planners from both Clyde and Shetland were present.

North Ayrshire Council – The council is mainly occupied with the Ayrshire Growth Deal. A significant component is based around the coast and is looking at developing and improving ports such as Ardrossan and Irvine, housing at coastal sites and developing marine tourism through various investments. A lot of work is going into a new concept for a 'Clyde Island Renaissance', which will be mainly focussed on Arran and Cumbrae and building connections to develop the economy but also considering social and environmental aspects. NAC is also working with Peel Ports Clydeport on Hunterston.

South Ayrshire Council – South Ayrshire Council are also working on the Ayrshire Growth Deal. Troon is the main component of the Deal in South Ayrshire. It will be key to ensure synergies and integration with marine planning and land use planning.

Scottish Environment (SE) LINK – The Scottish Seas Project is currently in its fourth phase which will come to an end in June 2017. There have been some changes and new staff joining the team. In addition SE LINK has recently submitted a response to the razorclam, Special Protection Area and Harbour porpoise consultations. This year the organisation also held its inaugural conference and launched the 'Living with the Seas' report. The Marine Conservation Society (MCS) is coordinating Seasearch work looking for Priority Marine Features in the Clyde and held a recent training course at FSC Millport. Great British Beach Clean looks to have been a record year and nine beaches took part in the Clyde. This year's annual MCS conference will be held in Edinburgh on the 26th October.

Scottish Canals (given by SB) – Scottish Canals have had approximately one third budget cut and are considering new and different ways of encouraging use of canals, such as improving access points and ensuring that the current use and amenity value is properly recognised.

Royal Society for the Protection of Birds (RSPB) – A new Marine Policy Officer will be joining the Marine Policy Team. The RSPB have been going through a period of reviewing priority species in order to prioritise work accordingly. Both puffins and Manx shearwaters have been identified in this review as requiring more conservation effort. Both these species are important for the Clyde, particularly on Ailsa Craig. In general seabird numbers are not doing very well in the Clyde, except for gannets. The Landscape Partnership Scheme for Garnock Valley had an assessment visit recently. If the bid is successful it will allow RSPB and partners to deliver marine projects focussed on diffuse pollution and marine heritage.

Community of Arran Seabed Trust (COAST) – COAST have been doing a lot of work recently on the South Arran Marine Protected Area and aiming to ensure that this will be socially, environmentally and economically viable. Work is also focussed on developing a discovery centre in Lamlash which will be a hub for activities around and in the marine environment. Over the summer COAST have been participating in beach cleans and facilitating research on seagrass and drop-down surveys. This week a paper has been published on crustaceans inside and out of the no-take zone, showing encouraging results. COAST is also very excited and pleased to be part of the CMPP and Clyde 2020 and be involved in this important work improving the productivity of the Clyde. COAST is co-ordinating with FSC Millport on the Marine Litter event being held on Millport on the 26th November.

Scottish Coastal Forum – RF gave a presentation outlining the SIMCelt project which has now begun. The *MSP Challenge* board game has been amended for the Clyde to include some new usage tiles. This is ready for use in Regional Marine Planning. A full electronic version will be available towards the end of 2017.

Scottish Sea Anglers Conservation Network (SSACN) - The education and outreach programme has been very active this year. SSACN also submitted a response on the razorclam consultation.

6. Presentations from external speakers

Members agreed that unless presentations provided particular insight and understanding into Regional Marine Planning, time shouldn't be given to this during Members' meetings. It was suggested that there could be 'Soapbox sessions' at Annual Members' Meetings.

7. Project Updates

Clyde 2020: SB requested feedback on the Clyde Terms of Reference (ToR) which had been circulated to the Members for comment. A few suggestions were made to amend the text. SB reported that the Clyde 2020 stakeholder interviews have been insightful and useful in starting to develop the work programme. A wider discussion followed as to the focus of Clyde 2020. Clyde 2020 is proposing fisheries research requirements and practical measures whereas the Regional Marine Plan will consider policies – the two are operating at different levels. It was also raised that although the assessment has identified priority areas, this has not been discussed by the Membership specifically and so it's difficult to provide direction to Clyde 2020 without having had this conversation as a group. This will be done in developing a Main Issues Report and will be important to guiding Clyde 2020.

It was agreed that Clyde 2020 should continue to work as planned and take advantage of any funding opportunities that arise and that the ToRs should be updated now with a view to updating them again in the future should that be necessary.

Action point (9) – SB to amend and re-circulate ToRs for approval via email by Members.

Sea-level rise: This project has now been finalised and is awaiting publication as an SNH commissioned report. The SNH media team are working to prepare a media plan due to the sensitivities around this report which highlights areas vulnerable to flooding in 2080. This project will be very useful to the Regional Marine Plan as it fits with other aspects of marine planning such as climate change adaptation, flooding and managed realignment. This work will be presented as a poster at next year's climate change adaptation conference. Members requested that a copy of the report and media plan be circulated.

Action point (10) – FM to circulate the Sea-level rise report and SNH media plan to Members.

Plan Development

Assessment

FM thanked everyone who had taken the time to read, review and submit comments on the Assessment. The team are currently making some final changes. Marine Scotland has advised to wait for the Direction to be finalised before submitting the Assessment for review to the Marine Alliance of Science and Technology in Scotland. The final stage of the process will be for CMPP Members to sign off. The staff have begun working with a designer to develop the layout for the final publication. Once all the final adjustments have been made,

Members asked for an updated version of the Assessment to be shared with a list highlighting the main changes that have been made.

Action Point (11) – SS to circulate new version of the Assessment with list of main changes.

Draft Statement of Public Participation (SPP) and CMPP engagement strategy

SB informed the Members that the engagement strategy and SPP has been drafted and released for comments from Members ahead of the Direction being finalised. The CMPP cannot release the SPP or begin engagement work until this is finalised. The Members then discussed both documents and proposed some changes and further points to consider:

- A diagram illustrating the timeline would help people understand the different stages of engagement.
- The CMPP can provide only opportunity to involve all relevant stakeholders and members of the public, it cannot actually involve all of them. Text should be amended to make this clear.
- Include more detail about associated processes such as SEA and HRA.
- More time should be allowed for all stages. Identifying policy options will take significantly more time.
- First stage of engagement is where greatest degree of influence can be made with the public. It is also where most input can be made.
- Maximise audience numbers by planning engagement events around other events which will attract a ready-made audience. Use existing groups and structures.
- Incorporate the idea of thematic clusters and make clear to organisations that they can be involved right from the very start of the process.
- Allow more time for input as the plan becomes more spatially specific. This is when people will become most interested and may contribute more at this stage. Discussions will be more detailed.
- To ensure that people really are engaged, people need to feel that their inputs and opinions are valuable and wanted in the process. Consider producing a ‘punchier’ sister document to accompany the SPP which would engage a wider audience.
- Consider building in an extra step during the last consultation phase. Put forward the draft plan for unofficial consultation to allow people to have first view of this; this will allow for a lot of adjustments to be made and take a lot of work out of the official consultation phase.
- All comments and any amendments made based on comments need to be logged; this is hugely time consuming and this should be considered and time set aside to deal with all these comments. The website should be utilised as much as possible for this part and any necessary adaptations made.
- Manage expectations from the outset.

Action point (12) – SB to review the SPP and Engagement Strategy taking into consideration points made in the discussion.

8. Any other business

MM noted that Climate Ready Clyde have appointed a Project Manager, Kit England, who is eager to meet and build networks in the area and she would encourage all those that are interested to get in touch with him via the Climate Ready Clyde website.

EW suggested that there be an update from the Shetland Marine Planning team to see how their process is going and to compare notes. It was suggested that Marine Scotland can give an update on this at the next meeting. KY mentioned that she would be travelling up to Shetland soon and can also report back to Member’s on this. It might also be worth considering tabling an item at the next meeting on the potential consequences of Brexit. IG noted that very little is known at this time about the outcomes of Brexit.

RF noted that the Coastal Partnership Network annual meeting is taking place on the 9&10th November in Durham and would present an excellent opportunity for those involved in marine planning to share experiences and lessons learned, especially in regard to identifying issues and stakeholder engagement.

Action point (13) Marine Scotland to provide an update from Shetland marine planners for the next meeting.

9. **Date of next meeting** – A date in January to be determined by Doodle poll.

10. Summary of action points

Reference	Summary	Lead
06/07/06/2016	Coordinate with Local authority planners to get more information on their engagement and consultation experiences and share contacts lists.	FM, SB, SS & IG - Ongoing
01/05/10/2016	Write to SIFT and inform them of the reasons for the decision on their application for membership.	FM & IG
02/05/10/2016	Report back relevant outcomes of WRCIFG meeting with SIFT to the CMPP.	AMcN
03/05/10/2016	Investigate different models for thematic clusters/sub-groups and options for including these in the governance structure of the CMPP.	FM
04/05/10/2016	Send CFA comments on the constitution to CMPP staff	EW
05/05/10/2016	Liaise with SNH lawyer and CFA to seek advice on CFA comments on the constitution.	AK & EW
06/05/10/2016	Check the procedure for making any change to the constitution.	FM
07/05/10/2016	Form a sub-group to discuss dealing with licensing and pre-application consultations with Marine Scotland Planning and Policy and the Licensing team and clarify process.	IG, MC and any others interested
08/05/10/2016	Make amendments to the Operational Guidance document to include the appropriate CFA comments, conflict of interest matrix and clarification on the licensing consultee process. Circulate to Members to agree to a further draft via email.	FM
9/05/10/2016	Amend and re-circulate Clyde 2020 ToR for approval via email by Members.	SB
10/05/10/2016	Circulate the Sea-level rise report and SNH media plan to Members.	FM
11/05/10/2016	Circulate new version of the Assessment with list of main changes.	SS
12/05/10/2016	Review the SPP and Engagement strategy taking into consideration points made in the discussion.	SB
13/05/10/2016	Marine Scotland to provide an update from Shetland marine planners for the next meeting.	MC& KY