Members' Meeting Agenda:
15th September 2020
Online meeting

	Item	Time	Lead
1.	Welcome and apologies	11.30-11.35	Chair
2.	Review of action points from last meeting	11.35-11.45	Chair
3.	Update on submission of draft Plan and Assessments and Marine Scotland review process	11.45-12.00	SS
4.	Environment, Climate Change and Land Reform Committee (ECCLR) inquiry update	12.00-12.10	SS
5.	Future considerations for the CMPP: governance and legal structure	12.00-12.40	Chair/ SS
6.	Overview of Assessment to draft Plan process document	12.40-13.00	MM
	Lunch	13.00-14.00	
7.	EMFF project update	14.00-14.10	SM
8.	CMPP staff update	14:10-14:20	Chair
9.	Progress update on Sustainable Management of UK Marine Resources bid a) Update on progress with bid b) The role of the CMPP in the project c) Additional Chair work d) Letter of support from CMPP Members	14.20-14.40	 Chair Chair FM Chair
10.	Members' updates	14.40-15.10	All
11.	AOB	15.10-15.25	All
12.	DONM Proposed new dates: • 25th November 2020 • 3rd February 2021	15.25-15.30	Chair
13.	Close	15.30	Chair

N.B. Agenda items 7 and 8 were discussed before lunch and lunch took place between 12:15 – 14:00.

Minutes of the CMPP Members' Meeting

15th September 2020

Online meeting

Chair: Anthony Gallagher (AG)

Present: Voting Members

David Hearton (DHea), South Ayrshire Council
Lorraine Holdstock (LH), Argyll & Bute Council
Graham Russell (GR), Royal Yachting Association Scotland
Zoe Clelland (ZC), Royal Society for the Protection of Birds
Elaine Whyte (EW), Clyde Fishermen's Association
Jim Miller (JM), North Ayrshire Council
Paul Bancks (PB), Crown Estate Scotland
Alex MacFie (AM), Field Studies Council
Michael Hill (MH), The Scottish Salmon Company
Jan Brooke (JB), Clydeport Oprations Ltd.
Ruth McIntosh (RM), Caledonian Maritime Assets Ltd.
Simon Macdonald (SM), West Coast Regional Inshore Fisheries Group
Lucy Kay (LK), Community Of Arran Seabed Trust
Calum Duncan (CD), Scottish Environment LINK
Willie Kennedy (WK), Scottish Sea Angling Conservation Network
Kerry Wallace (KW), NatureScot (left during lunch)
Simon Limb (SL), British Marine Scotland

Present: Others

Fiona Mills (FM), CMPP staff
Madlaina Michelotti (MM), CMPP Staff
Sam McFarlane (SM), CMPP Staff
Sinéad Sheridan (SS), CMPP staff
Damon Hewlett (DHew), Marine Scotland
Aisling Duncan (AD), Marine Scotland
Alex Watson Crook (AWC), Board Member (left during agenda item 9)
Charlie Simcox (CS), Board Member (joined after lunch)

Apologies

Ian Cochrane (IC), Board Member
Richard Millar (RM), Scottish Canals
Catherine Lambert (CL), Clydeplan
Stuart Tait (ST), Board Member
Derek Manson (DM), Loch Lomond & the Trossachs National Park
David Kinniburgh (DK), Board Member
Roy Richardson (RR), Scottish Environmental Protection Agency
Howard Wood (HW), Board Member

1. Welcome and apologies

The Chair welcomed everyone to the meeting and thanked Members for participating. Apologies were noted as listed above.

2. Review of action points for the last meeting

A summary of the status of action points from the last meeting is listed below:

Reference	Summary	Lead and status
01/13/05/2020	Inform applicants of their successful applications to join the CMPP.	CMPP staff/Chair – Completed
02/13/05/2020	Amend the draft Plan based on the agreed changes 1-22.	FM - Completed
03/13/05/2020	Send comments on maps by the 15th May.	CMPP Members - Completed
04/13/05/2020	Send comments on the draft CRWIA and EQIA by the 15th May.	CMPP Members – Completed

Reference	Summary	Lead and status
05/13/05/2020	Include more information on the Plan's positive impacts on children and young people in the context and section 5 of the CRWIA.	MM - Completed
06/13/05/2020	Identify process for checking that the Plan document is accessible to people with disabilities.	MM - Completed
07/13/05/2020	Develop a draft proposal for how the CMPP and Clyde 2020 will be structured in the future.	CMPP staff - Ongoing
08/13/05/2020	Work with University of Strathclyde towards submitting a NoI for the SMMR programme	CMPP staff and Chair - Completed

3. Update on submission of draft Plan and Assessments and Marine Scotland review process

Sinead Sheridan (SS) thanked Damon Hewlett for the update he provided on the review process during the Annual Members' Meeting:

The draft Plan was sent out to Scottish Government colleagues for review and the Marine Planning and Policy team is now starting to receive feedback. The feedback is being reviewed as it is received and may require further internal discussions. Advice is also needed from lawyers; this process has started but will take some time as a lot of staff has been redeployed due to Covid. Once internal feedback and legal advice has been received, Marine Scotland will discuss next steps with the CMPP. For information, the review process took three months in Shetland. If three months were applied to the Clyde, that would suggest the review process would be completed by the 25th October; however, given the different situation we are in, this will likely take longer even if no substantive issues are encountered. The Marine Scotland Planning and Policy team will keep the CMPP staff team updated throughout this review process.

SS added that CMPP staff are starting to think about the statutory consultation, although a lot still needs to be decided, and are looking into what the minimum requirements are to run a statutory consultation, e.g. number of in-person vs. online events, as public health restrictions may limit the number of in-person events it is possible to carry-out. CMPP staff will also review whether an Island Communities Impact Assessment is required when the guidance is published.

4. Environment, Climate Change and Land Reform (ECCLR) Committee inquiry update

SS thanked Members who provided feedback on the draft response the CMPP submitted to the ECCLR Committee's interim report – Development and implementation of Regional Marine Plans in Scotland. The Committee has commissioned research to explore international examples of marine planning and identify any useful considerations that could be taken forward in Scotland. The final report is due to be published next year.

5. Future considerations for the CMPP: governance and legal structure

The Chair explained that CMPP staff are reviewing the governance and legal structure of the CMPP and will draft options for the future which will be discussed with Members at the November Members' meeting. The draft will also be discussed with Marine Scotland before the next Members' meeting.

SS explained staff have been developing a discussion paper, largely driven by the need to reconsider the current governance structure, housing arrangements and the legal status of the CMPP. The discussion paper also sets out staff resource requirements to run the CMPP and deliver its work once the Plan is finalised and adopted. A list of reasons that justify a need to review governance is included in the meeting papers. This list is largely from a CMPP staff perspective but staff also tried to include feedback from Members. Some of the reasons include: integrating wider stakeholder and community engagement; streamlining decision-making; and considering the future of Clyde 2020

and how the group can feed into the CMPP process. The paper will ultimately present alternative options for governance structures which will reflect any housing and/or legal changes required.

The CMPP is currently housed by NatureScot; however, this might not be possible once the Plan is finalised and adopted. Members should consider whether they could be in a position to the house the CMPP – no answer is needed yet but it is something that Members should bear in mind. Some Members noted that the CMPP has benefitted from NatureScot housing the staff team and that it seems appropriate for an objective public body to house CMPP staff if possible. If NatureScot cannot continue housing the CMPP, then another public body like the Scottish Environmental Protection Agency could be considered. KW informed Members that when the CMPP was established, NatureScot had agreed to host the CMPP staff until the Plan was adopted. This could be reviewed to see whether the arrangement can be extended.

In addition to this governance paper, staff are also writing a lessons learnt document that covers the period from around April 2018 to now. This document will also be shared at the next Members' meeting for discussion. The lessons learnt document will contribute towards the discussions around governance structures, legal status and housing arrangements.

Action (1) – CMPP staff to share governance discussion paper with Members to discuss at the next Members' meeting.

Action (2) – CMPP staff to draft lessons learnt document and share with Members to discuss at the next Members' meeting.

Key discussion points:

- Some Members were concerned that their feedback is not being sought early in the process, especially regarding deciding what the role of the CMPP and CMPP staff will be in the future. The role and remit of the CMPP will affect its governance structure so some Members thought this should be discussed collectively before governance options are decided. An agreed work plan should inform governance.
- CMPP staff assured Members that the discussion paper is a work in progress and there is still a lot of room for suggestions and changes to be made. The paper will be a draft for discussion and feedback. The discussions with Marine Scotland at the beginning of October will mainly focus on getting advice on legal aspects, e.g. delegate requirements.
- While deciding on the role and remit of the CMPP, it is also important to clarify the difference between the marine licensing process and policies informing decisions vs. how the CMPP addresses and implements recommendations. It is important that the CMPP manages expectations for licensing whilst harnessing opportunities to improve the Clyde and engage the public to deliver the Plan's recommendations.
- Discussing the CMPP's future role is important as CMPP membership requirements will likely change going forward, e.g. moving from technical knowledge to more local knowledge.
- The CFA committed a lot of funds to review the current constitution and to obtain legal advice on article 5g in particular. If the CMPP is considering changes in governance then this legal advice should be reviewed and included in discussions. The CFA is most concerned around the remit of the Partnership and the use of its funds. CMPP staff are taking the previous discussion on article 5g into account and noted there could be an opportunity to rewrite article 5g if needed in the future.
- DHew noted that the governance and legal aspects are linked and these issues are also being reviewed by the ECCLR Committee and Marine Scotland. More specifically, Marine Scotland is reviewing the governance structures of Marine Planning Partnerships (MPPs), the ways MPPs interact with Marine Scotland and the way marine planning is approached. It is important for the Partnership to identify the CMPP's work plan for the future. Marine Scotland will primarily focus on the delegated powers and the grant letter

objectives/requirements. Marine Scotland should complete its review by the end of the year, so it could align with the CMPP's process.

Historically the grant letter has not been shared with Members however the current letter will be sent out to Members for information. To address Members' concerns around their involvement in discussing the CMPP's future role and remit, it was agreed that CMPP staff will organise a workshop to discuss the CMPP's future work priorities before the November meeting. Members can also submit any comments related to governance considerations, legal status options and housing arrangements until the 25th September.

Action (3) – CMPP staff to share the 2020/21 grant letter with CMPP Members.
Action (4) – CMPP staff to organise a workshop to discuss the CMPP's future work priorities.
Action (5) – CMPP Members to submit any feedback on governance options, legal structure and staff housing by the 25th September.
Action (6) – CMPP Members to consider whether their organisations would be suitable/able to house CMPP staff in the future.

Fiona Mills (FM) updated Members on the CMPP's banking arrangements. CMPP funds are held by Renfrewshire Council but are managed by Clydeplan. Clydeplan can no longer manage the accounts so CMPP staff are looking at whether Renfrewshire Council, NatureScot or another CMPP Member can hold and manage CMPP funds or whether the CMPP needs to open a new bank account. Members should consider whether their organisation would be able to hold and manage CMPP funds. Some organisations, such as Public Authorities, may be more appropriate than others.
Action (7) – CMPP Members to consider whether their organisation would be able to hold and manage CMPP funds.

6. Overview of Assessment to draft Plan process document

Madlaina Michelotti (MM) provided a brief summary of the document and explained how the document reflects the plan development process, from the Assessment to policy. The document shows how the issues identified through the Assessment were considered and prioritised, and how they were then discussed with stakeholders through a range of the methods to develop policy. Policies and recommendations that contribute towards addressing the Assessment issues are noted at the end. Members should send feedback on this document by the 22nd September.
Action (8) – CMPP Members to submit feedback on the Assessment to draft Plan process document by the 22nd September.

Members found the document a useful and succinct summary of the plan development process and that it helps connect the Plan to the Assessment. It was questioned why the productive section has a different scoring system – MM explained this is because sectors are not considered as issues so they do not have the same traffic light scoring system as the other sections. The text in the document will clarified to address this.
Action (9) – MM to clarify why the productive section in the document does not use the same scoring system as the other sections.

7. EMFF Project update

Sam McFarlane (SM) explained the film is still on hold because the team is on furlough. They are due to start work again this month but dates will be confirmed later this week. Work is ongoing with the animations though progress is quite slow because there is a reduced animation staff. SM will send an email to Members to ask for volunteers to review the animations. The animations will be launched on the CMPP website, through the CMPP newsletter and through other stakeholder groups. Work is also ongoing on the community planning guide and the information display boards. The Public

Engagement Officer post was due to finish on the 31st December but EMFF has approved an extension of the project until the 31st March 2021.

Action (10) – SM to send an email asking for Members to volunteer to check the animations.

8. CMPP staff update

As mentioned during the AMM, FM is transitioning to a new role and is continuing as the CMPP Manager for 0.5 days/week until the end of October. From November onwards, FM will be representing NatureScot in the CMPP and will continue to have line management duties for CMPP staff. In addition to this change, SS will also be starting a new role with NatureScot as the Marine Planning and Policy Adviser. From the 23rd September until the end of October, SS will be working as the CMPP Officer 1 day per week. The Chair thanked Fiona and Sinead for their hard work and valuable contributions to the CMPP over the years. Members also thanked them and wished them good luck in their new roles.

NatureScot's responsibility is to ensure the continued employment of permanent staff with six months or less left on their contact by registering them on a redeployment list for suitable vacancies that may arise within their remaining term of their employment contract.

9. Progress updates on Sustainable Management of UK Marine Resources bid

a) Update on progress with bid

The Chair reminded Members that the Sustainable Management of UK Marine Resources funding programme is a competitive funding stream for research innovation which combines social and natural science. The programme will fund six projects with £1.5 million for three years, and potentially a fourth year with an additional £2.5 million. A Notification of Intent was submitted in June and the proposal deadline is the 6th October.

The Chair gave a short presentation to explain the project proposal. The Clyde will be the location where different methodologies will be tested, for example, to improve stakeholder trust, inform marine planning through dynamic system models and deliberative democratic processes and increase ocean literacy. The project has the potential to add a lot of value to the Clyde in terms of supporting future policy development and interventions. It would be complimentary to the ongoing work and would not override existing processes. Part of the funding requirement is to show how the project is relevant and transferable to other areas so it is important to highlight how the outcomes of each work package can add value to other areas in the UK. The project would allow the CMPP to consider the effectiveness of the Plan and deliver new interventions for next iteration of the Plan.

CMPP Chair and staff have been meeting with Members to discuss the project in more detail but have not been able to speak to all Members. If Members are interested, then a separate meeting can be organised to discuss the project in more detail. The project proposal will be share with Members for feedback.

Key discussion points:

- It is important that the project clearly differentiates between management opportunities and planning/licensing decisions.
- Members want to be sure that the project delivers practical elements for the Clyde instead of it acting as a learning process which can be applied elsewhere.
- The project should support adaptive management in the Clyde and provide final outputs that can be used in real life.
- The project must not lose sight of what has already been done in the past and must also ensure it includes mechanisms for practitioners to share their knowledge and experience.

- The project should consider how to address problems associated with misinformation and disinformation.
- The project has the opportunity to add value to what we do. Anything that can lessen the conflict between marine users will be beneficial.
- The project will better inform decisions and will also help implement and monitor the Plan.
- It is an opportunity to address issues that have not been addressed yet because there has not been capacity to do so. It is also an opportunity for work to be carried that is complimentary to the CMPP's existing work.

b) The role of the CMPP in the project

If successful, the project will fund 1 FTE CMPP staff member who will help facilitate the stakeholder engagement for the project.

Key discussion points:

- Additional time commitment required of CMPP Members if the project is successful needs to be considered, especially as different Members will have different abilities to participate in the project. There is a need to identify how the in-kind stakeholder contributions are resourced to ensure they do not become a burden.

Action (11) – Chair to consider how stakeholder contributions will be resourced by the SMMR project to ensure they do not become a burden.

- The CMPP needs to manage expectations, be realistic about what the Partnership is able to do, given the existing things it needs to deliver. Some stakeholders want to maintain current frameworks and do not see a need for a change yet.

c) Additional Chair work

To support the development of the SMMR proposal, a change in Chair time and spend has been requested. Given the changes in CMPP staff, there have been savings this financial year so some of this money can be used to pay for the additional Chair work required. This is a Board decision and so the Board had been emailed to request approval of this. The Chair informed Members that five Board Members approved the additional spend and change in Chair time.
To note: Since the meeting, another confirmation of approval was received so a total of six Board Members approved the additional spend and change in Chair time. One Board Member did not support the changes and three did not respond.

d) Letter of support from CMPP Members

The Chair acknowledged Members' views and concerns, some of which were assured throughout the discussion. The Chair asked Members if they continue to support the project proposal; Members broadly support the project and its aims.

Members are encouraged to send CMPP staff a signed letter of support to demonstrate their support of the project. The letters of support will be submitted alongside the project proposal. CMPP staff will share a template letter of support with Members.

Action (12) – MM to share template letter of support with Members.
Action (13) – CMPP Members to send signed letters of support to MM by 9th October.

10. Members' updates

Clydeplan – [submitted via email] The indicative Regional Spatial Strategy for the Glasgow City Region has been completed and submitted to the Scottish Government. The indicative Regional Spatial Strategy (*iRSS*) has been prepared in support of the Scottish Government's development of National Planning Framework 4 (NPF4) for the City Region area. The Scottish Government requested that the *iRSS* set out an area's nationally important regional spatial priorities along with a brief

supporting narrative. The iRSS identifies a Spatial Investment Framework which is a re-framing of the priorities identified through the Spatial Development Framework from Clydeplan's Strategic Development Plan 2. Key priorities supporting the delivery of the Spatial Investment Framework includes the Mission Clyde – Clyde Corridor which runs from the mouth of the River Estuary to the Clyde Gateway; forming a corridor along the Clyde.

It should be noted that the timescale for the production of NPF4 has been delayed. It was anticipated that a draft NPF4 would be laid before the Scottish Parliament in September 2020, however, this has now been delayed to Autumn 2021 due to the impact of COVID-19. An analysis of the Responses to the Call for Ideas is now available.

Royal Yachting Association Scotland – No updates specific to the Clyde, though over the last six months, RYAS has been reviewing seaweed cultivation proposals elsewhere in Scotland. The CMPP should be prepared for large-scale seaweed cultivation proposals.

British Marine Scotland – A key focus has been on keeping the business alive. Engaged in developing Covid guidance for businesses over the summer in line with government guidance.

South Ayrshire Council – Local Development Plan 2 has been approved with no further modifications. Preparing to submit to the DPA for examination by the end of October. This morning a report on the Ayrshire indicative Regional Spatial Strategy has been submitted to the Leadership Panel.

Community Of Arran Seabed Trust – Staff are predominantly still working from home. The Octopus Centre has been opened in line with government guidance. Actively looking at the structure of COAST and staffing requirements, including starting the process of recruiting a new Director.

North Ayrshire Council – Cabinet and the Regional Economic Partnership have approved the Ayrshire indicative Regional Spatial Strategy so it will now be submitted to Scottish Government. Guidance on iRSSs still needs to be produced by Scottish Government; this will happen next year and will include information on governance, funding and legal requirements. There have been further delays regarding the proposed fish farm off of Arran and the proposal will not be going to the Planning Committee this year.

Scottish Environment LINK – A lot of employees have been on furlough, either part-time or full-time, over the summer. Capacity has been focused on legal matters like the fisheries bill. Regarding the Marine Conservation Society, the Great British Beach Clean is coming up this month from the 18th to the 25th September. MCS are encouraging people to carry out small-scale events in line with government guidance

Caledonian Maritime Assets Ltd – As a harbour authority for several ports in the Clyde, CMAL is excited to have joined the CMPP and look forward to be involved in the future.

West Coast Regional Inshore Fisheries Group – A major issue of concern is the discharge of finfish farm chemicals used to treat sea lice from wellboats as they may negatively affect lobsters and nephrops. Work is ongoing to address these concerns. There are also issues regarding too many creels; the water around Arran is particularly saturated with creels which is upsetting other marine users. Echo seaweed cultivation concerns as also been involved in reviewing applications. Expecting more applications in the future.

Royal Society for the Protection of Birds – Main focus has been adapting to working with Covid, which is a challenge given the number of staff working across offices, nature reserves and engaging with the public. For information, there have been quite a lot of reports of dead guillemots and razor

bills in the Clyde, which is not unusual after storms. Current reported numbers are not more than would be expected after storms. The RSPB launched a Nature Recovery Plan (NRP) in partnership with the Scottish Wildlife Trust and WWF. The NRP identifies what needs to be done at a national level to tackle climate change and biodiversity decline and support a green recovery. Some of the interventions are relevant to the marine environment.

Clyde Fishermen's Association – Covid has impacted markets severely. The CFA have been engaging with the Fisheries Bill.

The Scottish Salmon Company – Focusing on trying to provide continuity to work streams. Staff are still working from home and otherwise there are no significant updates since the last meeting. Aquaculture proposals in the Clyde are still in progress but development has slowed due to Covid.

Clydeport – Working with Crown Estate Scotland on future seaweed planning within the greater Clyde Region. Nothing specific at this point. Covid has affected marine operations throughout the Harbour Authority and have seen reduced licensed work. Work on licensing for the bridges is ongoing. Bridge 1: Renfrewshire Council Road bridge and 2: Glasgow City Council's Govan to Partick footbridge. Both intending to start in 2021/22

Field Studies Council – The outdoor education sector has been seriously impacted by Covid. The FSC is still unable to host schools which limits what can be done. Most of the team has been on furlough and significant job losses are expected. Staff have been working to develop digital offerings to engage with potential customers. The centre hosted its first university residential course which went well. During lockdown, the centre was able to accommodate residents from a local care home which caught fire.

Crown Estate Scotland – A marine community officer took a snapshot review of the boats occupying moorings and found that there were approximately 80 % fewer boats than what would be expected at this time of year. A report, titled: Ports for offshore wind: A review of the net-zero opportunity for ports in Scotland, has been published which shows how Scotland's ports and harbours can tap into the opportunities that may arise as the next generation of offshore wind farms get built. Members can get in touch if they have any questions.

Argyll & Bute Council – The examination of Local Development Plan 2 has been delayed by four months, mainly due to the impacts of Covid. Staff are still home working and the team lost two members of staff. Planning applications are still being received but are taking longer to respond to given staff capacity.

SSACN – No updates.

Marine Scotland – As noted earlier, Marine Scotland is currently reviewing the draft Clyde Regional Marine Plan. Work related to regional marine planning is also ongoing, such as reviewing potential governance structures for future Marine Planning Partnerships (MPPs), how MPPs interact with Marine Scotland and how to approach marine planning. More widely across the team, a big focus has been finalising the Sectoral Marine Plan for Offshore Wind. The consultation for the draft Plan closed at the end of March and an analysis was published in July. The final Plan should be published in the autumn and will set a spatial framework to run alongside the Crown Estate Scotland leasing round for offshore wind in Scotland. The Programme for Government was published which includes developing a Blue Economy Action Plan which will aim to break down some of the siloes that exist in certain sectors. The Action Plan is interesting for marine planning because regional marine plans can be a key delivery mechanism for it.

11. AOB

No items were discussed under AOB.

12. DONM

Calendar invites will be sent out for the following meeting dates:

- 25th November 2020
- 3rd February 2021

A date will also be set to discuss the role and remit of the CMPP after this meeting.

13. Summary of action points

Reference	Summary	Lead
01/15/09/2020	Share governance discussion paper with Members to discuss at the next Members' meeting.	MM
02/15/09/2020	Draft lessons learnt document and share with Members to discuss at the next Members' meeting.	CMPP staff
03/15/09/2020	Share the 2020/21 grant letter with CMPP Members.	MM
04/15/09/2020	Organise a workshop to discuss the CMPP's future work priorities.	CMPP staff
05/15/09/2020	Submit any feedback on governance options, legal structure and staff housing by the 25th September.	CMPP Members
06/15/09/2020	Consider whether their organisations would be suitable/able to house CMPP staff in the future.	CMPP Members
07/15/09/2020	Consider whether their organisation would be able to hold and manage CMPP funds.	CMPP Members
08/15/09/2020	Submit feedback on the Assessment to draft Plan process document by the 22nd September.	CMPP Members
09/15/09/2020	Clarify why the productive section in the document does not use the same scoring system as the other sections.	MM
10/15/09/2020	Send an email asking for Members to volunteer to check the animations.	SM
11/15/09/2020	Consider how stakeholder contributions will be resourced by the SMMR project to ensure they do not become a burden.	Chair
12/15/09/2020	Share template letter of support with Members.	MM
13/15/09/2020	Send signed letters of support to MM by 9th October.	CMPP Members

Summary of discussion points agreed:

- CMPP staff will organise a workshop to discuss the work plan of the CMPP going forward post plan adoption.
- In general, CMPP Members support the SMMR project proposal but the project should take account of the discussion points above.