Members' Meeting Agenda:

25th November 2020

Online meeting

	Item	Time	Lead
1.	**Virtual teas/coffees & connect to meeting space**	10:15-10:30	All
2.	**Welcome and apologies**	10:30-10:40	Chair
3.	**Review of action points from last meeting**	10:40-10:45	Chair
4.	**Update on the future considerations for the CMPP** • Work priorities workshop • Lessons learnt – draft report • Governance and legal structure discussion paper	10:45-12:00	Chair/Madlaina Michelotti
5.	**Business Regulatory Impact Assessment**	12:00-12:30	MM
Lunch		**12:30-13:15**	
6.	**EMFF Project update**	13:15-13:30	Sam McFarlane
7.	**Sustainable Management of UK Marine Resources update**	13:30-13:50	Chair
8.	**Members' updates**	13:50-14:20	All
9.	**AOB** • CMPP banking arrangements update • Clyde Mission update	14:20-14:45	MM/All
10.	**DONM** • Provisional date for Action Plan workshop: 13th January 2021 • Members' meeting: 3rd February 2021	14:45-14:50	Chair
11.	**Close**	15:00	Chair

Minutes of the CMPP Members' Meeting

25th November 2020

Online meeting

Chair: Anthony Gallagher (AG)

Present: Voting Members
Calum Duncan (CD), Scottish Environment LINK
Catherine Lambert (CL), Clydeplan
David Denoon (DD), SEPA
Derek Manson (DM), LLTNP
Elaine Whyte (EW), CFA
Fiona Mills (FM), NatureScot
Graham Russell (GR), RYAS
Jan Brooke (JB), Clydeport Operations Ltd.
Lorraine Holdstock (LH), Argyll & Bute Council
Lucy Kay (LK), COAST
Michael Hill (MH), The Scottish Salmon Company
Thom Ledingham (TL), North Ayrshire Council
Zoe Clelland (ZC), RSPB

Present: Others
Aisling Duncan (AD), Marine Scotland
Alex Watson Crook (AWC), Board member
Damon Hewlett (DH) (present at the start to provide update), Marine Scotland
Howard Wood (HW), Board member
Ian Cochrane (IC), Board member
Jim Miller (JM), Board member
Madlaina Michelotti (MM), CMPP Staff
Sam McFarlane (SM), CMPP Staff

Apologies
Alex MacFie, Field Studies Council
David Hearton, South Ayrshire Council
David Kinniburgh, Board member
Paul Banks, Crown Estate Scotland
Richard Millar, Scottish Canals
Ruth McIntosh, CMAL
Simon Macdonald, WCRIFG
Willie Kennedy, SSACN

1. Welcome and apologies

The Chair welcomed everyone to the meeting and apologies were noted as listed above. The Chair provided an update on the CMPP staff team – recruitment is currently underway for the D-grade Officer post. The application deadline is the 14th December and interviews will be held in January.

Damon Hewlett shared an update from Marine Scotland at the start of the meeting. Mairi Gougeon will be presenting evidence to the Environment, Climate Change and Land Reform Committee (ECCLR) on the 1st December. The ECCLR committee are aiming to publish a final report either at the end of this year or early next year. The research they commissioned to explore international examples of marine planning should also be published alongside the final report. The review process for the draft Clyde Regional Marine Plan is still in progress and it is unlikely Marine Scotland will be able provide feedback before Christmas. Progress has been slower than anticipated due to reduced staff capacity and wider pressures on the organisation. Approval has been granted to publicise two vacancies externally. More widely across the team, the Sectoral Marine Plan for Offshore Wind Energy was published in October and it sets out preferred locations for offshore wind energy to inform Crown Estate Scotland's ScotWind Leasing programme which closes on 31st March 2021. Ongoing work streams have been set up to consider different issues and constraints as they arise. Delegation for Orkney is imminent, a draft Direction was published in August and is now almost ready to be finalised (The Direction was published on the 27th November 2020). This is the third Marine Planning Partnership in Scotland and Orkney Islands Council is the sole delegate.

2. Review of action points for the last meeting

A summary of the status of action points from the last meeting is listed below:

Reference	Summary	Lead and Status
01/15/09/2020	Share governance discussion paper with Members to discuss at the next Members' meeting.	MM – Ongoing
02/15/09/2020	Draft lessons learnt document and share with Members to discuss at the next Members' meeting.	CMPP staff – Completed
03/15/09/2020	Share the 2020/21 grant letter with CMPP Members.	MM – Completed
04/15/09/2020	Organise a workshop to discuss the CMPP's future work priorities.	CMPP staff – Completed
05/15/09/2020	Submit any feedback on governance options, legal structure and staff housing by the 25th September.	CMPP Members – Ongoing
06/15/09/2020	Consider whether their organisations would be suitable/able to house CMPP staff in the future.	CMPP Members – Ongoing
07/15/09/2020	Consider whether their organisation would be able to hold and manage CMPP funds.	CMPP Members – Ongoing
08/15/09/2020	Submit feedback on the Assessment to draft Plan process document by the 22nd September.	CMPP Members – Completed
09/15/09/2020	Clarify why the productive section in the document does not use the same scoring system as the other sections.	MM – Completed
10/15/09/2020	Send an email asking for Members to volunteer to check the animations.	SM – Completed
11/15/09/2020	Consider how stakeholder contributions will be resourced by the SMMR project to ensure they do not become a burden.	Chair – Completed
12/15/09/2020	Share template letter of support with Members.	MM – Completed
13/15/09/2020	Send signed letters of support to MM by 9th October.	CMPP Members – Completed

3. Update on the future considerations for the CMPP

Future CMPP activities workshop

Madlaina Michelotti gave a brief overview of the workshop that took place on the 3rd November to discuss the CMPP's future work activities. Workshop notes were circulated with the meeting papers; feedback should be sent to MM by 9th December. MM also highlighted that a workshop to discuss the CMPP Action Plan will take place on the 13th January and the Clyde 2020 Steering Group and Research Advisory Group will be invited to this workshop.

Action (1) – CMPP Members to share feedback on workshop notes by 9th December.

Lessons learnt – draft report

MM introduced the draft lessons learnt report. This second report covers the plan development period between April 2018 and July 2020 which includes the following aspects of plan development: developing a pre-consultation draft Plan; pre-consultation and developing a draft Plan; public engagement and communication; and partnership working and governance. MM noted that this draft has been written by CMPP staff who have tried to incorporate Members' feedback over the last two years. Members should submit feedback to ensure the report reflects the CMPP's learning process.

Action (2) – CMPP Members to send feedback on the draft lessons learnt report by 9th December.

Key discussions points:

- The report should extend beyond July 2020 so that it includes the lessons that have been learnt over the last six months.

- Learnings from the management policy discussions should be brought out more strongly in the report, such as including them in the table and top tips section. Lessons learnt from developing the Action Plan should also be included and emphasised.
- It is important to capture both process oriented learnings and lessons Members have learnt.
- The public's perceptions of the marine planning process in the Clyde, which were captured through the parliamentary review, should also be included in the report.
- The two lessons learnt reports should be more connected, e.g. provide more information on what was included in the first report in the second report and create a complete list of top tips from both reports. Consider ways of demonstrating what was learnt from the first report and how it was used going forward.
- An important lesson that should be reflected in the report is around the need for the Scottish Government to provide more leadership to the marine planning process.
- The report should reflect on the context and environment in which the CMPP is operating and the challenges associated with operating in such a way. Specific elements around marine planning need to be drawn out more in the report so that the CMPP reflects on the environment in which the marine planning process is taking place.
- The purpose of the report needs to be defined and consideration needs to be given on what the report will be used to inform.

Action (3) – MM to send the first lessons learnt report to CMPP Members.

Governance and legal structure discussion paper

The Chair informed Members that the CMPP governance discussions are currently on hold until we have a better understanding of what direction marine planning will take in Scotland. The ECCLR inquiry and Marine Scotland's internal review of regional marine planning will provide greater clarity on this. MM noted that although these discussions are on hold, work is ongoing that will feed into these discussions, such as the outcomes from the CMPP workshops and the lessons learnt report.

4. Business Regulatory Impact Assessment (BRIA)

MM explained that CMPP staff are starting to prepare for the statutory consultation which includes preparing to collect data for the Scottish Firms Impact Test (SFIT). The SFIT will contribute towards completing the Final BRIA. An amended list of interviewees and a draft survey was shared with Members; feedback should be sent to MM by 9th December. The survey includes questions to help quantify the costs and benefits of implementing the Clyde Regional Marine Plan, including costs/benefits which might be harder to quantify. It also covers impacts on competition, upstream and downstream businesses, small and micro businesses and ability to access finance/investments. The survey is still quite long despite efforts to keep it short. It is challenging to find a balance between obtaining necessary data and not making the task too onerous for businesses.

Action (4) – CMPP Members to send feedback on the BRIA documents by 9th December.

Key discussion points:

- It was questioned whether there had been an omission in the interviewee list because CMAL and CalMac are not included. MM clarified that it is not possible for all organisations to be interviewed so only a few from each sector have been identified. All other organisations will have the opportunity to provide the same information via the survey.
- It was also questioned what would happen if serious economic impacts were identified through the SFIT. CMPP staff do not anticipate that this will happen because sectoral stakeholders have been closely involved in policy development and the SA-SEA process also assessed policies against the economy more widely. Once data are collected, the comments and the Plan will be reviewed. The final documents will go to Ministers for consideration.
- A question was raised around how different submissions will be weighted to account for the size of an organisation. MM explained relative impacts can be assessed by using estimate annual turnovers. There is also a specific section in the survey that focuses on identifying

potential impacts on small and micro businesses. It was noted that consideration also needs to be given to how many fishing boats an organisation has, not only number of employees, and estimated annual turnovers should be treated with caution.

- The survey should acknowledge that most businesses are focused on the impacts of Covid-19.
- A question should be included at the start of the survey which asks businesses whether they are aware of the Clyde Regional Marine Plan.
- The draft survey should be shared with external organisations, such as Scottish Enterprise, the Federation of Small Businesses and the Chambers of Commerce, for feedback.

Action (5) – MM to share the draft BRIA survey with external organisations for feedback.

5. EMFF project update

Sam MacFarlane updated Members on the progress of producing the EMFF public engagement tools. The film team are no longer on furlough so work is progressing on the film about regional marine planning. CMPP staff reviewed a first draft which needed to be shortened. Once the second draft is received, it will be shared with the Members who participated in the interviews. SM thanked Howard for the underwater footage as it adds a different perspective to the film. Work is ongoing to complete the third animation. Once all three animations are finalised, they will be shared with Members who volunteered to review them before the final voiceover is recorded. The film and animations should be finished by Christmas. The display boards which will be used during the consultation have arrived; however, how they can be used will depend on Covid-19 restrictions.

6. Sustainable Management of UK Marine Resources (SMMR) update

The Chair informed Members that the SMMR proposal was submitted in October and a confidential project summary was circulated with the papers. The summary includes the type of organisations that would sit on the project steering group. Depending on the assessment process, application decisions may be finalised in spring next year and successful projects would start in August. Mike Heath, the Research Advisory Group Chair, is leading the project. The CMPP cannot be a named partner in the project because it is not a research institute. Instead, the CMPP is noted as a subcontractor.

A lack of representation of inshore fisheries on the project steering group was expressed. The Chair highlighted that the engagement of inshore fishers in the Clyde is key to the project; however, stakeholders participating in the project should not sit on the steering group. Including a member of the Communities Inshore Fisheries Alliance (CIFA) on the project steering group would enable inshore fisheries representation through an organisation which would not be involved in the project directly. This will be discussed and explored further if the project is successful.

7. Members' updates

Clydeplan – All indicative Regional Spatial Strategies (iRSS) have been submitted to Scottish Government, including for the Clydeplan area. They are now being considered and feedback will likely be shared at the end of January. Planning authorities will then have an opportunity to finalise their documents. These iRSSs will contribute towards the development of the National Planning Framework 4 (NPF 4). Scottish Government have run a number of sessions where local authorities have discussed their experiences of developing iRSSs and the different approaches taken. NPF 4 and statutory guidance for Regional Spatial Strategies are expected in the autumn next year. Clydeplan will likely continue as an organisation for the next year. It is anticipated that Clydeplan will then become part of the Glasgow City Region team to focus on spatial issues and spatial planning. The consultation on Glasgow City Region's draft Climate Adaptation Strategy is currently available here.

Royal Yachting Association Scotland – Observed an increase in the number of people sailing locally so the Clyde will become even busier. Ardrossan Harbour will be updated through funding from the Ayrshire Growth Deal.

Community Of Arran Seabed Trust – Staff are predominately working from home. The Octopus Centre was open during the summer when restrictions had eased. COAST are reviewing ways of providing presence at the centre while keeping safe. Staffing and future work are still being reviewed.

North Ayrshire Council – The consultation period for the planning application for the salmon farm North East of Arran has closed. The Council will now review responses and the application outcome will likely be determined January/February 2021. The Ayrshire Growth Deal was formally signed last week. The NPF position statement will be published (now available here) and the Scottish Government have launched a digital strategy consultation. Scottish Government will also publish a document setting out the Local Development Plan (LDP) transition periods.

Scottish Environment LINK – The network is engaged with the Continuity Bill to ensure key European environmental principles are embedded in Scots law, an independent watchdog is established to enforce environmental protection and legally binding targets for nature recovery are set similar to existing climate change targets. This is part of an ongoing campaign, 'Fight for Scotland's Nature'. Scottish Environment LINK have also set out a roadmap for ocean restoration. The groups carrying out beach cleans around the Clyde were welcomed. The Marine Conservation Society is part of a joint campaign with Keep Scotland Beautiful and Zero Waste Scotland to encourage reusable masks.

Royal Society for the Protection of Birds – No specific Clyde updates.

Clyde Fishermen's Association – Keeping busy with Covid-19 and Brexit, including discussions around the Fisheries Bill.

The Scottish Salmon Company – Planning applications in the Clyde are still with the respective planning authorities and engagement with different stakeholders continues.

Clydeport Operations Ltd – No specific Clyde updates.

Argyll & Bute Council – The proposed timescales for LDP 2 have changed due to Covid-19 and reduced staff capacity. It is anticipated that LDP 2 will be submitted to the Scottish Government for Examination in April 2021. The economic team within the Council are looking at infrastructure developments and needs across different marine sectors. An audit will be carried out and tenders for this will be invited in January 2021.

Marine Scotland – An update was provided at the start of the meeting – see agenda item 1.

SEPA – No Clyde specific updates. Staff are mostly working from home and there continues to be a reduction in lab and field work, as well as monitoring and inspections. River Basin Management Plans (RBMP) are currently being updated. Members should let DD know what areas of SEPA's work would be of particular interest. Interest was expressed in understanding the synergies between the Clyde Regional Marine Plan and the RBMP process.

NatureScot – The Marine Ecosystems team have been working with Marine Scotland to complete the next iteration of Scotland's Marine Atlas. NatureScot are also setting up the Scottish Marine Environmental Enhancement Fund which will encourage all sectors that use the marine or coastal environment to make voluntary contributions to the fund to support the delivery of environmental enhancement projects. The initiative will initially last for one year. The project manager is Sarah Brown, who previously worked for the CMPP.

Loch Lomond and the Trossachs National Park – An iRSS was prepared and submitted to Scottish Government. Staff participated in different workshop run by Scottish Government to discuss the

different approaches taken to develop iRSSs. The delay in developing and publishing NPF 4 has impacted the development of LDP 2 which will likely be delayed by another year.

8. AOB

CMPP banking arrangements update

MM explained that after the last Members' meeting, Renfrewshire Council confirmed they would not be able to take on Clydeplan's current role of managing the CMPP's funds. Since the meeting papers were sent out, further discussions have taken place around the CMPP's banking arrangements. The Field Studies Council (FSC) confirmed they would be able to hold and manage CMPP funds. MM asked Members if they would support this arrangement. Members did not oppose the arrangement; however, they indicated a preference towards NatureScot taking on this role instead. CMPP staff will therefore continue discussions with NatureScot to establish whether an agreement can be set up.
Action (6) – MM to continue finance discussions with NatureScot regarding banking arrangements.

Clyde Mission update

MM provided a quick update regarding an informative introductory meeting CMPP staff had with Clyde Mission staff in October. Progress on Clyde Mission has been delayed because staff were redeployed to work on the Government's response to Covid-19. They are currently working on establishing the Clyde Mission's governance structure; this should be finalised over the next few months. CL noted that the first round of capital funding (£10million to be spent by the end of March 2021) from the Scottish Government closed recently. Further funding will be available.

Wild Oysters Project Working Group

MM informed Members that the CMPP has been invited to join the Wild Oysters Working Group which has been tasked to help enable native oyster and habitat restoration within the project area, including in the Clyde Marine Region. Oyster nursery systems are currently being installed in two marinas in North Ayrshire. There is no responsibility for delivery of the project by joining the Working Group. Members agreed to CMPP staff joining the Working Group. CD noted a Special Issue on aquatic restoration, an output from the Native Oyster Restoration Alliance (NORA) meeting in 2019, has been published.

9. DONM

Workshop to review and discuss the Action Plan: **13th January 2021**. A calendar invite will be circulated after this meeting for the Action Plan workshop.
The next Members' meeting will be on the **3rd February 2021**.

10. Summary of action points

Reference	Summary	Lead
01/25/11/2020	Share feedback on workshop notes by 9th December.	CMPP Members
02/25/11/2020	Send feedback on the draft lessons learnt report by 9th December.	CMPP Members
03/25/11/2020	Send the first lessons learnt report to CMPP Members.	MM
04/25/11/2020	Send feedback on the BRIA documents by 9th December.	CMPP Members
05/25/11/2020	Share the draft BRIA survey with external organisations for feedback.	MM
06/25/11/2020	Continue finance discussions with NatureScot regarding banking arrangements.	MM

Summary of discussion points agreed:

- The draft BRIA survey will be shared with external organisations for feedback.
- The CMPP will join the Wild Oysters Working Group.