Members' Meeting Agenda:
17th June 2021
Online meeting

	Item	Time	Lead
1.	**Virtual teas/coffees & connect to meeting space**	10:15-10:30	All
2.	**Welcome and apologies**	10:30-10:35	Chair
3.	**Chairman's Report / New team introduction**	10:35-10:40	Chair
4.	**Review of action points from last meeting**	10:40-10:45	Chair/Chris Cutts
5.	**Update on future considerations for the CMPP** • Lessons learnt – final report • Governance and legal structure update	10:45-11:00	Chair/CC
6.	**Marine Scotland Response to the Draft Plan**	11:00-11:45	Chair/CC
7.	**Draft Action Plan**	11:45-12:05	CC
8.	**Business Regulatory Impact Assessment**	12:05-12:15	CC
Lunch		**12:15-13:00**	
9.	**EMFF Project update**	13:00-13:15	Sam McFarlane
10.	**Sustainable Management of UK Marine Resources update**	13:15-13:30	Chair
11.	**Members' updates**	13:30-14:20	All
12.	**AOB** • CMPP banking arrangements update • Membership application (SIFT & CCCC)	14:20-14:45	CC/All
13.	**DONM** • Members' meeting: 21st September 2021	14:45-14:50	Chair
14.	**Close**	15:00	Chair

Minutes of the CMPP Members' Meeting
17th June 2021
Online meeting

Chair: Anthony Gallagher (AG)

Present: Voting Members
Paul Banks (PB), Crown Estate Scotland
Jan Brooke (JB), Peel Ports Clydeport
Zoe Clelland (ZC), RSPB
Calum Duncan (CD), Scottish Environment LINK
David Hearton (DH), South Ayrshire Council
Lorraine Holdstock (LH), Argyll and Bute Council
Lucy Kay (LK), COAST
Catherine Lambert (CL), Clydeplan
Simon MacDonald (SM), WCRIFG
Jim Miller (JM), North Ayrshire Council
Fiona Mills (FM), NatureScot
Elaine Whyte (EW), CFA

Present: Others
Ian Cochrane (IC), Board
Chris Cutts (CC), CMPP
Aisling Duncan (AD), Marine Scotland
Damon Hewlett (DHew), Marine Scotland
Sam McFarlane (SMcF), CMPP
Charlie Simcox (CS), Board
Alex Watson Crook (AWC), Board

Apologies:
Penny Hawdon, The Scottish Salmon Company
Willie Kennedy, SSACN
David Kinniburgh, Board
Derek Manson, LLTNP
Richard Millar, Scottish Canals
Graham Russell, RYA Scotland
Howard Wood, Board

2. Welcome and apologies

The chair welcomed everyone to the meeting and apologies were listed as above.

3. Chairman's Report / New team introduction

The chair started by introducing the new CMPP team to the members – CC as the new CMPP Project Officer (previously the manager of the Forth Estuary Forum) and SMcF as the new CMPP Co-ordinator (previously the CMPP EMFF public engagement officer). Changes have also been made to the Marine Scotland team with Fiona Munro replacing Iain Black in the Marine Planning and Strategy team as the senior policy officer. Fiona will attend future CMPP meetings.

The chair noted significant events that have occurred since the last meeting such as the publication of the ECCLR Report, the review of the Scottish National Marine Plan and also Marine Scotland's response to the Draft CRMP.

4. Review of action points for the last meeting

A summary of the status of action points from the last meeting is listed below:

Reference	Summary	Lead and Status
01/25/11/2020	Share feedback on workshop notes by 9th December.	CMPP Members; see Item 5 & 7
02/25/11/2020	Send feedback on the draft lessons learnt report by 9th December.	CMPP Members; Completed
03/25/11/2020	Send the first lessons learnt report to CMPP Members.	MM; Completed
04/25/11/2020	Send feedback on the BRIA documents by 9th December.	CMPP Members

Reference	Summary	Lead and Status
05/25/11/2020	Share the draft BRIA survey with external organisations for feedback.	MM/CC; see Item 8
06/25/11/2020	Continue finance discussions with NatureScot regarding banking arrangements.	MM/CC; see Item 12

5. Update on the future considerations for the CMPP

Lessons Learnt Report: noted that the latest version of the lessons learnt report (circulated to members for the meeting) included the amendments sent to Madlaina Michelotti by members in December 2020. It is hoped that with the amendments the report can now be classed as a final draft ready for sign off by members.

No comments were made and the draft was signed off.

Governance and legal structure discussion update: noted that the discussion paper drafted several months ago is currently paused whilst other work progresses e.g. the Marine Scotland response to the ECCLR Report and the National Marine Plan review. Confirmed that Marine Scotland were reviewing the ECCLR Report and will be taking a stock check of regional marine planning and looking at the options moving forward for the next 5-10 years. The chair added that NatureScot have agreed to host the CMPP until at least March 2023.

It was queried whether Marine Scotland had a timescale on how long the review would take. It was confirmed that MS intended to submit options to ministers by end of July/August and that they will tie in their response with the NMP Review since they are concurrent.

6. Marine Scotland response to the Draft Plan

The chair explained that CMPP had received the response to the draft plan from Marine Scotland on the 21st of May (circulated to members in the meeting documents) and CMPP staff would appreciate members' thoughts on some of the key areas in the response particularly on the subjects of:

- Identification of buffer zones and non-designated areas of importance for PMFs and resultant difficulties in taking them into account in the decision making process;
- Methods to approach the issue of proportionality;
- Methods to prioritise and resolve conflict for spatial competition;
- Issues around including recommendations over and above policies.

CMPP will then work on the changes in order to bring back the amended plan to the September meeting.

A brief overview of the two documents provided by Marine Scotland (the suggested amendments to the draft plan and the checklist on how the CMPP have responded to the comments made during the pre-consultation) was noted. It was clarified to members that when making amendments there will be a parallel document which will show which changes have or have not been made when the amended draft is brought to the September meeting. It was noted that once all of the changes have been made, the plan will go to ministers for approval before the public consultation.

Key discussion points by members:

- Regarding buffer zones, it was noted that we need to unpick the concept since there are several different aspects to consider. Furthermore it was queried whether it should be referenced in the plan when research has yet to be carried out e.g. should we be planning buffer zones around carbon stores as there is still insufficient knowledge?
- It was also queried whether buffer zones are what should be discussed or should we be looking at the actual condition of the carbon store itself and how we can improve or enhance it?

- Regarding PMFs, many of them already have a management zone around them which is already acting as a “buffer zone”. Also it was noted that many PMF’s are highly mobile so there must be care with wording;
- It was noted that PMF’s and their management zones should be discussed in the plan but to keep research into buffer zones for the Action Plan;
- There was acknowledgment however that the extent of these limited feature distributions should be allowed to extend rather than just improving the status of the fixed area they are in;
- It was highlighted to members that PMF and MPA research is currently underway. Measures will come in through those channels therefore we should be guided by national policy;
- A solution was proposed that going forward we include a “Clyde specific local action” within our Action Plan to assess, develop and agree what we mean by buffer zones;
- Regarding proportionality, it was noted how land use planners deal with this issue: the weight given to a policy rests with the decision makers which is a well-established practice in land use planning. A proposal would be looked at and the impacts assessed - If they are not significant then they are not material in respect of the policy. Going forward we should have a positive plan rather than a reactive one therefore the wording in general terms for issues such as proportionality are sufficient as there is a decision making process to resolve issues on a case by case basis;
- Noted that the Welsh National Marine Plan goes into some detail on proportionality and has a banding system to assist the level of assessment for each development;
- Query as to whether MS-LOT uses a banding system when assessing proposals;
- Suggestion that financial scale of developments could inform banding, if used;
- However proportionality would be discussed further with MS-LOT officers;
- Comments were made regarding proportionality that using terms such as “where practicable” could make the plan look too vague and open to interpretation and ambiguity must be avoided;
- Marine Scotland commented that using terms such as “where proportionate” is something that they could facilitate conversations with their licencing teams on. The issues on wording are important from a licencing point of view;
- Comments were made regarding conflict for spatial planning as this is an issue that has come across strongly in the National Marine Plan review. CMPP need to understand different members’ views so that when it comes to redrafting we have the benefit of the views around the table;
- It was noted that spatial planning is more likely to be included in the second iteration of the regional marine plan;
- It was noted that when using spatial planning it is for the benefit of all Clyde users.

Action 1 – CMPP staff to have a conversation with the Marine Scotland Licensing team on proportionality and buffer zones.

Action 2 – Members to share any additional feedback on the Marine Scotland response to the draft plan by the 8th of July.

7. Draft Action Plan

CC summarised the new format of the action plan (shared with members for meeting) as an Excel spreadsheet. Actions are prioritised according to workshop outputs, with additional worksheets outlining each task with workshop notes for those tasks appended to each worksheet. Members were asked to comment on the action plan with a particular focus on the following questions:

- Ongoing work within their own areas of interest which could feed into action plan deliverables e.g. University of Glasgow’s SeaMonitor project on salmon smolt migration will dovetail with our own deliverable of mapping diadromous fish migration;
- Is prioritisation correct?
- Comments on format;
- Funding opportunities;
- Guidance outputs: inclusion in next draft of plan or prepared as supplementary planning guidance?

Key discussion points by members:

- Issues were raised regarding the plan format as previous discussions from the workshop had raised the idea of a restructure to a more programmatic approach in which actions are presented as a nested series of activities. The content does not need to be changed. It was asked if the format would be the final format; it was clarified that going forward there will probably need to be another spreadsheet in which the interrelatedness of many of the activities will be brought out. It was noted that there is a distinction between linking similar activities to each other and actually merging some activities or changing the names *etc*.;
- It was queried if the draft action plan had been shared yet with the Clyde 2020 group or the research and advisory group as stated on the top of the document; noted that at present only the CMPP members have seen the document and we plan to share with the Clyde 2020 group at the next meeting which will likely be in September;
- Comments were made that the Ecosystem Protection and Enhancement Plan is high priority and critical to the regional marine plan and that other activities such as PMF's and carbon stores should be nested within that.

Action 3 – Members to pass comment on the possible restructure of the Action Plan to CMPP by the 8th of July.

8. BRIA

It was noted that the BRIA business survey questions were complete but there has been no response from Scottish Enterprise, the Federation of Small Businesses and the Scottish Chamber of Commerce regarding their feedback which had been requested by both CC and Madlaina Michelotti when she was in post.

Members felt that it may be worth chasing up these organisations again as it will give credibility to the questions when interviewing businesses.

Action 4 – CMPP to make contact again with Scottish Enterprise, the Federation of Small Businesses and the Scottish Chamber of Commerce

9. Final EMFF Update

A summary was given of the EMFF Public Engagement project which ran for two years with the aim of engaging those people who would not normally engage with marine planning. A challenging year saw all of the public events cancelled for the project however all outputs (public dialogue, film, animations, display stand and community council guide) were completed and are available on the CMPP website.

10. Sustainable Management of UK Marine Resources update

The chair stated that it was hoped to have a result by today as originally results were anticipated by March but due to current circumstances this has not happened. Initial reviews have been very positive and with the project due to start in August the result of the application is expected very soon.

11. Members' updates

COAST – The Centre has reopened and is expected to be fully opened over the summer with limited staff; developing the next iteration of the 5-10 year COAST Strategy including development of the Discovery Centre; currently advertising for a new Manager; continuing responses on the proposed open cage salmon farm off Millstone Point – the initial application has been rejected by North Ayrshire Council but they are expecting an appeal.

NatureScot – Responded to the National Marine Plan Review and supported the idea on work to develop a new National Marine Plan; working with North Ayrshire Council on the Hunterston strategic development area.

WCRIFG – Very busy time working on the issues surrounding Brexit; working on resolving issues regarding creels and trying to limit creel numbers and spread them further apart rather than

concentrated hotspots. This is an issue across the whole country so has been expanded to a national creel working group.

North Ayrshire Council – All staff still working from home but are being allowed back out on site; their PPF (Planning Performance Framework) was approved at Council and will shortly be available on their website; currently involved in lots of government consultations; acknowledged the refusal of the salmon farm at Millstone Point and have also refused a major windfarm above Skelmorlie on the grounds of landscape/seascape impact.

RSPB – No Clyde specific updates; staff are still working from home but are starting to get back out on reserves.

Peel Ports –Working on getting the beneficial re-use of dredged material into licencing with Marine Scotland; working on development of biosecurity risk assessments within the port; ongoing licensing of works and dredging and proving that environmental checklists are working well; heavily involved with COP26 and planning for that event; launching new website.

South Ayrshire Council – Local development plan is with the DPA for examination and currently working through various information requests with regards to that; Planning service has been restructured – three teams now down to two; short on resources as all staff still working from home and for the third time in 15 months DH has been redeployed back to development management to help with the backlog of applications.

Clydeplan – Changes to internal staff due to retirement of Max Hyslop; team are now under management of Stuart Tait; Staff still working from home; involved with a series of workshops that consider how proposals for Indicative Regional Spatial Strategy documents that have been submitted to Scottish Government could be used; Ongoing work in the Glasgow City Region regarding the Draft Regional Economic Strategy.

CFA – Echoed Simon's comments that the fishing sector is extremely busy at the moment; some of the fleet have lost as much as 60-70% of their general turnover which is extremely concerning; negotiating with DEFRA and the Scottish Government regarding how they can improve the processes; engaged in discussions regarding the annual negotiations with regards to quota sharing; new funding scheme has been launched by Marine Scotland to allow young fishers to purchase a second hand boat.

Crown Estate Scotland – Currently recruiting for a new director of property, closing date is 28th June; signed a Memorandum of Understanding with North Ayrshire Council regarding marine tourism; recruitment for a marine tourism officer has ended and the candidate should be announced soon; launching a capital investment fund for boat based tourism.

Argyll and Bute Council – Are now a smaller team of seven; also working on local development plans which are going to the DPA; LH is responsible for writing the sections on aquaculture.

Marine Scotland – Michael Matheson is the new Cabinet Secretary for Net Zero Energy and Transport, Mairi Gougeon for Rural Affairs and Islands and Mairi McAllan for Environment, Biodiversity and Land Reform; several new changes to the team alongside Fiona Munro replacing Iain Black; proposed budgets for next year for the Clyde so we should be receiving the grant letters soon; Orkney Marine Plan in development; in discussion with Forth and Tay on how they can move forward with marine planning partnerships.

12. AOB

Banking arrangements update

CMPP have had their funds held by Renfrewshire Council but this arrangement is ending. The Field Studies Council in principal have agreed to hold our funds going forward under the premise that NatureScot incurs the costs initially with Field Studies Council being invoiced several times a year. A memorandum of understanding has been drafted and the Field Studies Council should be taking on our account holding shortly.

The CMPP would like to offer our thanks to Clydeplan and Renfrewshire Council for their many years of excellent service.

Clyde Docks Preservation Initiative

CDPI have requested a letter of support from the CMPP regarding an application to Creative Scotland. The project will involve a large LED light installation with the worlds "NO NEW WORLDS" to be displayed at the Govan Graving Docks during COP26.

Members made comment that this could possibly be seen as a political/controversial move and that more information from CDPI would be required.

Action 5 – SMcF to make contact with the CDPI for more information regarding the application.

Zoom/Teams

Members agreed that for many of the organisations within the CMPP the preferred platform for online meetings would be Microsoft Teams. Members had no objections and future meetings will now be held *via* Teams.

Membership applications

Concern was noted around the issue of taking on new members to the CMPP when a future governance and legal structure is due to be reviewed.

It was unanimously decided that due to the fact that we will be reviewing our governance and membership framework in the very near future, all new applications will be put on hold (including the two new applications from SIFT and the CCCC at today's meeting).

It was a unanimous decision amongst members not to hold a vote for the individual applications since CMPP is not saying "no" because we don't think the applicants should be accepted, but because we are temporarily pausing applications for the short to medium term.

It was noted that we have to follow the constitution and thus make it clear to applicants in our explanation that it is indeed because we are bringing in a new structure and governance and not because members are being excluded from the partnership. Once the new structure is in place the CMPP would be happy to reconsider applications. We need to think about giving applicants an idea of when that might be.

It was agreed that we are at a very mature stage in the plan development and are currently transitioning from plan preparation to plan implementation having taken it through to the draft stage and are currently working on the response to Marine Scotland. CMPP structure to implement the plan will be approved before taking on new membership.

It was highlighted that going forward with the Action Plan we may indeed need new partners in order to deliver some of those actions - but this is a different process to joining the CMPP and developing policies which will inform marine licence applications.

It was also noted that these organisations be consulted fully when the draft plan goes out to formal consultation.

Action 6 – CC to respond to membership applicants with reasons for decision.

13. DONM

The date of the next meeting will be the 21st of September 2021 *via* Teams.

Summary of action points

Reference	Summary	Lead
01/17/06/2021	CMPP to have a conversation with the Marine Scotland Licensing team to look at what the preferred route might be regarding wording in the draft plan.	CC/SMcF
02/17/06/2021	Members to share any additional feedback on the Marine Scotland response to the draft plan by the 8th of July.	CMPP members
03/17/06/2021	Members to pass comment on the possible restructure of the Action Plan to CMPP by the 8th of July.	CMPP members
04/17/06/2021	CMPP to make contact again with Scottish Enterprise, the Federation of Small Businesses and the Scottish Chamber of Commerce	CC/SMcF
05/17/06/2021	SMcF to make contact with the CDPI for more information regarding their application.	SMcF
06/17/06/2021	CC to respond to membership applicants with reasons for decision.	CC