Members' Meeting Agenda:
20th September 2022
Online meeting

	Item	Time	Lead
1.	**Welcome and apologies**	9.30 – 9.35	Chair
2.	**Chairman's report**	9.35 – 9.40	Chair
3.	**Review of action points from last meeting**	9.40 – 9.45	Chair
4.	**Appointment of the CMPP Chair**	9.45 – 10.00	Chris Cutts
5.	**Update on the Regional Marine Plan**	10.00 – 10.15	Chris Cutts
6.	**Future governance structure** Presentation from Sam Discussion and agreement of structure Timescale for delivering new structure	 10.15– 10.25 10.25 – 10.55 10.55 – 11.15	 Sam McF Chair/All Chair/All
7.	**Coffee Break**	11.15 – 11.35	All
8.	**Community council representation**	11.35 – 12.05	Chair
9.	**SMEEF application**	12.05 – 12.15	Chris Cutts
10.	**Members' updates**	12.15– 12.45	All
11.	**AOB**	12.45 – 12.50	Chair/All
12.	**DONM** Tuesday 13th December? Annual Members' Meeting	12.50 – 12.55	Chair
13.	**Close**	12.55	Chair

Minutes of the CMPP Members' Meeting
20th September 2022
Online meeting

Chair: Anthony Gallagher

Present: Voting Members

Simon MacDonald (SM), WCRIFG
Graham Russell (GR), RYA Scotland
Lucy Kay (LK), COAST
Zoe Clelland (ZC), RSPB
Paul Bancks (PB), Crown Estate Scotland
Elaine Whyte (EW), CFA
Calum Duncan (CD), Scottish Environment LINK
Jan Brooke (JB), Clydeport
Catherine Lambert (CL), Clydeplan
Mark Lodge (ML), Argyll and Bute Council
Thom Leddingham (TL), North Ayrshire Council
Ruth McIntosh (RM), CMAL
Lorraine Holdstock (LH), Argyll and Bute Council

Present: Non-Voting Members

Chris Cutts (CC), CMPP staff
Sam McFarlane (SMcF), CMPP staff
Alex Watson Crook (AWC), Board
Iain Campbell (IC), Board
Charlie Simcox (CS), Board
Kieron Green (KG), Board
Jim Miller (JM), Board

Apologies:

Fiona Munro, Marine Scotland
Willie Kennedy, SSACN
Fiona Mills, NatureScot
Simon Limb, British Marine Scotland
Derek Manson, LLTNP
David Denoon, SEPA
Richard Miller, Scottish Canals
David Hearton, South Ayrshire Council

1. **Welcome and apologies:**

The Chair welcomed everyone to the meeting and apologies were listed as above. The recent passing of Queen Elizabeth II was noted at the start of the meeting and the CMPP paid their respects to our longest reigning Monarch.

2. **Chair's brief:**

4th iteration of the Draft Regional Marine Plan and its Associated Assessments were submitted to Marine Scotland on the 2nd September 2022 (this item will be further discussed during agenda item 5).

The Chair informed the group that a meeting has been arranged with the Minister for Environment and Land Reform for the 22nd November 2022. This meeting will include a discussion about Regional Marine Planning in general but also to pick up on any political support to continue the objectives of the C2020 group and to discuss issues around community engagement. The Chair will be joined by Professor Mike Heath (Chair of the Research and Advisory Group) for this meeting.

Following email discussions between the CMPP and Clyde Coastal Community Councils a Board meeting was held on the 19th August 2022 to discuss a way forward regarding community council representation (this will be picked up further in agenda item 8).

3. **Review of action points from the last meeting:**

Reference	Summary	Status
01/07/06/2022	CMPP to organise a scenario testing workshop for the new structure	Ongoing

4. **Appointment of the CMPP Chair:**

CC informed the group that Anthony Gallagher had put himself forward for nomination for the position of Chair of the CMPP. This nomination received formal support from RYA Scotland, South Ayrshire Council, Argyll and Bute Council, NatureScot and COAST. There were no other nominations for this position, so he will therefore continue in this post. This is a three year term of office. The Chair thanked the group and is looking forward to continuing the work towards our first Statutory Marine Plan for the Clyde.

5. **Update on the Regional Marine Plan:**

CC discussed the comments we received back from Marine Scotland following submission of the 3rd iteration of the Draft Marine Plan (detailed comments can be found in the papers for today's meeting).

Comments around the "Recommendations" were straight forward and the CMPP addressed these as recommended in the text from Marine Scotland. Regarding Policy ML2 (Marine Litter 2) we requested that this policy remain unchanged, since to change it as requested would make it essentially identical to Policy ML1; rather we would like it included so the plan aligns effectively with the existing Marine Litter Strategy for Scotland and Scotland's Zero Waste Plan.

CC clarified that we are awaiting word back on the 4th iteration of the Plan and the Associated Assessments (particularly the Islands Impact Assessment as this is the first time this type of assessment has been submitted by the CMPP).

A question was asked by the group if the CMPP staff had been given a steer as to which Minister would be the best fit for our future discussions as a lot of our work (particularly C2020) has a strong biodiversity component which is not in Ms. McAllen's portfolio.

The Chair clarified that we had a steer from Marine Scotland that the Minister for Environment and Land Reform would be best for our meeting in November. It has not yet been confirmed which Minister will give the final sign off for the Regional Marine Plan.

6. **Future Governance Structure:**

The Chair clarified that we are not making decisions on behalf of the C2020 at today's meeting (these will be made following the meeting with the Minister in November). Instead we will be focussing purely on the future governance structure for CMPP. It was noted that we don't need to agree today on all of the membership aspects of the future structure but we *do* need to agree the structure itself. Once the structure is agreed we will need to agree on a suitable timescale for implementation. It was previously agreed that this would take place during Plan implementation phase but Marine Scotland have identified that we should potentially push forward with the new governance structure quicker to address the issues relating to community council engagement.

SMcF gave a presentation to the group detailing some of the changes that had been made to the proposed governance structure based on members' comments from the last meeting (a copy of the presentation will be circulated with the minutes). Following the presentation the Chair opened the floor to questions.

Key discussion points:

- Regarding the Executive Board, change "planning or licensing background" to "planning or licensing *experience*". We would expect the member being represented on the Board to have *some* experience to bring to the table. Need to change the wording to support this and identify the right people to be on the Board.
- Executive Board - The question was asked if the delegate was just the Executive Board as this may not satisfy the requirements of "the delegate" role. The Chair clarified that the CMPP as a whole are "the delegate" with the Executive Board ensuring that the functions of the directive are carried out (an oversight body). The steering group will represent the sectors.
- CMPP Staff duties - no timescale yet for delivery of the Action Plan.
- CMPP Staff duties – staff will require a steer from the Partnership on what decisions they *can* take regarding marine licence applications/PACs. They will require a scheme of delegation.
- CMPP Staff duties – additional training/support will be required for the CMPP staff team.
- Steering group – need to be mindful of the balance on this group. It maybe shouldn't be the case that all current CMPP members and C2020 members automatically transfer over. There should be another application process for current members to make sure that only those members who are actively involved in Plan creation and implementation are continuing the work of the Steering group. We need to look at everyone's expertise and determine who can bring what to the delivery of the Action Plan.
- Steering group - should there be an allocated number of spots per sector? If more organisations want to join than spaces available then could they organise a rotating representative amongst themselves (thematic cluster or working group that they organise themselves). This covers all sectors but would be particularly advantageous for the numerous community council groups. Would these "thematic clusters" need to show due diligence in how they came to an agreement that a specific organisation would be the representative on the CMPP Steering group?
- Steering group – there needs to be a maximum number to allow the steering group to function.
- Steering group – whilst it is important that we get the right balance of interests on the Steering group we need to be mindful that this group's primary responsibility is to *deliver* the Action Plan (possible name change to delivery group). The group shouldn't grow in size just because we need to satisfy a balance of sectors. We need to streamline the group to facilitate meaningful discussions around the Action Plan. A smaller group would be more active in delivering the Action Plan.
- Working groups – possibly revise the idea of this group feeding back to the Steering group via a "mentor". This process may become too "clunky". A simple solution would be that a steering group member is present on each working group (not necessarily acting as Chair) to provide a link back to the steering group.
- Communication links between working groups and steering group must be solid so that everyone is aware of the research being carried out by the working groups and no one is "caught out" by projects they weren't aware of.
- Working groups – if not sector specific then these should be changed to "task groups", especially if the work will only be done over a limited period of time until we

have an output at the end. Working groups implies that they will be present all the time.
- Advisory panel – How decisions are made regarding who joins the advisory panel will be a very important factor, there needs to be a process. Experts will be joining at varying stages of Plan monitoring and Action Plan creation and we need to be mindful that we don't end up too heavily balanced towards one sector or the other.
- Overall we need to better define the relationships between each tier and give more clarity.

Action – CMPP staff to write up a final proposal for the Governance Structure to be circulated before the December AGM.

8. Community Council Representation:

The Chair discussed with the group that the CMPP staff had been in recent contact with the Clyde Coastal Community Councils (CCCC) regarding their application to the Partnership in June 2021. There has also been discussions between Marine Scotland and the CMPP staff regarding community involvement and potentially speeding up the timescale for delivering the new governance structure (before implementation of the Plan).

As a result of these discussions the CMPP held a meeting of the Board to address specific questions from the CCCC. The staff will also hold a meeting with the CCCC on October 5th to discuss future involvement with the Clyde Marine Panning Partnership; particularly the broadening of their membership to include more coastal communities around the Clyde, and discuss any further questions they may have.

The involvement of community councils within Regional Marine Planning will also be addressed at the upcoming ministerial meeting with Mhairi McAllen on the 22nd November.

Key discussion points:

- These discussions further highlight that there needs to be a transparent application process for all members joining the Partnership under the new governance structure (including current members). It shouldn't be the case that historic members are automatically invited to join whilst new members have to fulfil a process.
- Need to highlight that a key element of the work conducted by the Steering group will be to work on the *Action Plan*. It will not be a platform to discuss single issue problems from individual organisations and groups. This would be better suited to the individual task groups.
- The Partnership agreed that they don't want to feel pressured into implementing the new governance structure before the publication of the Plan. In doing so we could potentially jeopardise the timescale for implementing the Plan.

9. SMEEF Application:

CC explained that the CMPP had recently partnered with Glasgow Science Centre, University of Glasgow and Scottish Enterprise to bid in the first round of applications for the Scottish Marine Environmental Enhancement Fund (SMEEF). Glasgow Science Centre are lead partners in the project which hopes to see the installation of a floating estuarine habitat in the Canting Basin of the River Clyde adjacent to the Glasgow Science Centre Building.

Key discussion points:

- Members supported and were in agreement that the project would benefit the area but for future projects there needs to be discussion with the partners beforehand.
- The Chair updated the group that the Research and Advisory Group for C2020 would also be submitting a bid to SMEEF during the next round of applications.

10. Members' Updates:

Members**'** updates were circulated to the Partnership before the meeting and this time was used for any additional updates or discussions.

Scottish Environment LINK: Thanks to all of the volunteers taking part in the Great British Beach clean this week.

11. DONM:

13TH December - AGM