Agenda for the CMPP Annual Members' Meeting
13th December 2022

Online meeting

	Item	Time	Lead
1.	**Welcome and apologies**	9.30-9.40	Chair
2.	**Chair's report**	9.40-9.55	Chair
3.	**Permanent Board Members**	9.55-10.00	Chair
4.	**Appointment of non-permanent Board members**	10.00-10.10	Chair and All
5.	**AOB**	10.10-10.20	Chair and All
6.	**Close**	10.20	Chair

The Annual Members' meeting was followed by a Members' meeting

Minutes of the CMPP Annual Members' Meeting

13th December 2022

Online meeting

Chair: Anthony Gallagher (AG)

Present: Voting Members

Graham Russell (GR), Royal Yachting Association Scotland
Fiona Mills (FM), NatureScot
Ruth McIntosh (RM), Caledonian Maritime Assets Limited
Catherine Lambert (CL), Clydeplan
Lorraine Holdstock (LH), Argyll and Bute Council
Lucy Kay (LK), COAST
Jan Brooke (JB), PeelPorts
Thom Ledingham (TL), North Ayrshire Council
Calum Duncan (CD), Scottish Environment LINK
Paul Bancks (PB), Crown Estate Scotland
Elaine Whyte (EW), Clyde Fishermen's Association
David Denoon, (DD) SEPA
Zoe Clelland (ZC), RSPB
Willie Kennedy (WK), SSACN
Simon Limb (SL), British Marine Scotland

Present: Non-Voting Members

Chris Cutts (CC), CMPP Staff
Sam McFarlane (SMcF), CMPP Staff
Georgina Reid (GR), Marine Scotland
Alex Watson-Crook (AWC), Board
Howard Wood (HW), Board
Jim Miller (JM), Board
Charlie Simcox (CS), Board
Kieron Green (KG), Board
Simon MacDonald (SM), West Coast Regional Inshore Fisheries Group

Apologies:

Michael Hill, The Scottish Salmon Company
David Hearton (DH), South Ayrshire Council
Richard Millar (RM), Scottish Canals
Derek Manson, LLTNP
Kevin Braidwood, (Board)

1. Welcome and apologies

The Chair welcomed all attendees and read out the apologies as noted above. Members were informed that Provost Iain Campbell (South Ayrshire Council) had stepped down as permanent Board member. Although he only served a short period of time, Provost Campbell was very engaged with the Partnership following the departure of Councillor Iain Cochrane. He will be replaced by Kevin Braidwood who is Head of Roads for South Ayrshire Council and also has responsibility for Girvan Harbour. Kevin will join at the next Partnership meeting.

The Chair informed members that Stuart Tait will be stepping down as permanent Board member for Clydeplan in April 2023 following his retirement from Local Government. Stuart has been with the Partnership for a number of years and we thank him for all of his hard work. It is unlikely that a successor will be appointed for Stuart's role before his retirement therefore Catherine Lambert will continue to represent Clydeplan as the voting member of the Partnership.

GR informed members that Sophie Humphries is no longer based in Marine Scotland.

Lastly, Sam will be leaving her coordinator's role in the Partnership to take on a permanent role with NatureScot as a Marine Protected Areas Advisor – the Chair thanked Sam for her hard work over the last three years at the CMPP.

2. Chair's report on activities of the Partnership

The Chair noted the Chair's report provided with the meeting papers, which reflects the activities of the Partnership over the last year. The final iteration of the Plan was submitted to Marine Scotland in September 2022 and is awaiting sign-off. Based on recent discussions with Marine Scotland we are hopefully looking at January/February 2023 for final ministerial approval to go to consultation. Other key bodies of work included the re-structuring of the current CMPP Governance Structure, future community council representation, and the future of the C2020 sub-group. These topics are discussed further in the minutes for the members' meeting.

3. Permanent Board Members

Current Permanent Board members are as follows:

1. Kevin Braidwood, South Ayrshire Council
2. Councillor Kieron Green, Argyll and Bute Council
3. Jim Miller, North Ayrshire Council
4. Charlie Simcox, Clydeport Operations Ltd.
5. Stuart Tait, Clydeplan
6. Fiona Mills, NatureScot

CMPP Board changes:

Organisation	Previous representative	New representative
Argyll and Bute Council	David Kinniburgh	Kieron Green
South Ayrshire Council	Iain Campbell	Kevin Braidwood

4. Appointment of non-permanent Board Members

Four nominations were received and these are noted below. The maximum number of non-permanent Members is six, therefore no voting was required. Nominations required support from two other Members; these are also indicated below.

- Elaine Whyte nominated herself for re-election and this was supported by Clydeport Operations and the West Coast IFG

- Howard Wood nominated himself for re-election and this was supported by RSPB and SSACN.

- Alex Watson Crook nominated herself for re-election and this was supported by Scottish Environment LINK and COAST.

- Simon MacDonald nominated himself for re-election and this was supported by the CFA and RYA Scotland.

Members' Meeting Agenda:
13th December 2022
Online meeting

Members' Meeting Agenda

	Item	Time	Lead
1.	**Welcome and apologies**	10.30 – 10.35	Chair
2.	**Chairman's report**	10.35 – 10.40	Chair
3.	**Review of action points from last meeting**	10.40 – 10.45	Chair
4.	**Update on the Regional Marine Plan**	10.45 – 10.50	Chris Cutts
5.	**Update on the Meeting with Mairi McAllen/Marine Scotland**	10.50 – 11.05	Chair
6.	**Future governance structure** Introduction from Sam Discussion and agreement of structure	 11.05– 11.10 11.10 – 12.00	 Sam McF Chair/All
7.	**SMEEF Application**	12.00 – 12.10	Chris Cutts
8.	**Clyde Porpoise Application**	12.10 – 12.15	Chris Cutts
9.	**Members' updates**	12.15– 12.45	All
10.	**AOB**	12.45 – 12.55	Chair/All
11.	**DONM** Tuesday 7th March 2023	12.55 – 13.00	Chair
12.	**Close**	13.00	Chair

Minutes of the CMPP Members' Meeting
13th December 2022
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Chair: Anthony Gallagher (AG)

Present: Voting Members

Graham Russell (GR), Royal Yachting Association Scotland
Fiona Mills (FM), NatureScot
Ruth McIntosh (RM), Caledonian Maritime Assets Limited
Catherine Lambert (CL), Clydeplan
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Simon Limb (SL), British Marine Scotland

Present: Non-Voting Members

Chris Cutts (CC), CMPP Staff
Sam McFarlane (SMcF), CMPP Staff
Georgina Reid (GR), Marine Scotland
Alex Watson-Crook (AWC), Board
Howard Wood (HW), Board
Jim Miller (JM), Board
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Simon MacDonald (SM), West Coast Regional Inshore Fisheries Group

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Richard Millar (RM), Scottish Canals
Derek Manson, LLTNP
Kevin Braidwood, (Board)

1. **Welcome and apologies:**

As per the AGM

2. **Chairman's Report:**

As per the AGM

3. **Review of Action Points from last meeting:**

Reference	Summary	Status
01/07/06/2022	**CMPP to organise a scenario testing workshop for the new structure**	**Ongoing**

We are aiming to run scenario testing workshops in spring 2023.

4. **Update on the Regional Marine Plan:**

- The Associated Assessments (including the newly created Islands Impact Assessment) were submitted to Marine Scotland in July 2022.

- The fourth iteration of the Plan was submitted to Marine Scotland in September 2022.

- Recent meetings with Marine Scotland have indicated that we are likely to receive word back on the Plan in January/February 2023.

JB asked when the work on the full BRIA would be done as we have only submitted a partial BRIA at present. CC confirmed that the Scottish Firms Impact Test questionnaire would form part of the Regional Marine Plan consultation including face to face interviews with local businesses. Once we have results from this we can complete a full BRIA.

5. Update on the meeting with Mairi McAllen

On the 22nd November the CMPP Chair attended a meeting with the Minister for Environment and Land Reform alongside the Chair of the Clyde 2020 Research and Advisory Group. A briefing document was provided for each of the CMPP and Clyde 2020 groups along with an agenda to discuss the following:

CMPP:

- Scope and boundaries of regional marine planning
- Rationale for a governance change
- Community engagement – Clyde Coastal Community Council

Clyde 2020:

- Political support to continue the work of C2020

Key discussion points from CMPP members:

- The need for Regional Marine Plans to include spatial planning was understood by the Minister.
- Awareness that there needs to be clearer engagement between fisheries management and Regional Marine Plans.
- Also aware of the issues surrounding the inclusion of community councils in the Clyde Marine Planning Partnership – agrees that they should be involved.
- Concerns raised that Marine Planning is too heavily focussed on the inclusion of fisheries management – other sectors too.
- The Chair clarified that Marine Planning is not there to take on a fisheries management role – we just need better engagement between the two.
- Opinion raised that in order for spatial planning to work then *all* sectors must be integrated….we can't have different sectors working in parallel to the Plan and not integrating.
- Issues raised around the proposal for the Statutory Harbour Authority (SHA) to no longer be represented on the Board. Clydeport have a responsibility as a regulator and also a developer. As far as the CMPP involvement, the SHA role of Clydeport has only ever been represented – not the commercial side. Question was raised whether there was a misunderstanding between the SHA and commercial role?
- The Chair confirmed that there isn't a misunderstanding but a practical understanding of the support for the membership of the different groups.
- The question was asked if the removal of Clydeport from the Board was a direct outcome of the Ministerial meeting.
- The Chair confirmed that it was discussed at the meeting but was not a direct outcome – this issue was discussed further in Agenda Item 6.

- The question was asked was it made clear to the Minister the reservations from some members (involved in the fisheries sector) around the merging of the two bodies.
- The Chair clarified that in the meeting there was nobody specifically from fisheries in attendance. The scope of the meeting was to discuss issues around marine planning and also to directly seek support to continue the work of the C2020.
- The question was asked about the timescales for the follow-up letter to the minister.
- The Chair clarified that he hoped to write the letter before Christmas.

Action – CMPP Chair to write a follow up letter to the Minister following the meeting.

6. Future Governance Structure

Sam provided an introduction to the Future Governance Structure based on the Future Governance Report that was circulated with the meeting papers.

The group continued the previous discussions around the inclusion/exclusion of Clydeport from the Board:

- Some members voiced strong opinions that Clydeport as a SHA *should* be on the Board.
- The question was asked if Clydeport were to be on the Board then should all SHA's be included.
- The point was made that different harbour authorities have different Acts with some allowing licencing and some only giving the harbour authority the power of management over the water and to be consulted on (but no licencing authority). Clydeport have the authority to issue licences – other harbour authorities in the area don't.
- Point was made that SEPA also issue licenses but wouldn't be on the Board.
- A point was raised that Clydeport as the SHA could be on the Board but we may require a paper that explains how CMPP/Peelports will deal with the differences between the SHA and commercial role.
- JB explained that Clydeport are not requesting a seat on the Board as a sector, but as a regulator.
- It was highlighted again that other regulators/licensers do not wish to take a seat on the Board (SEPA, NatureScot)
- Some members contributed that whilst in agreement that Clydeport have never brought a commercial interest to the table whilst discussing CMPP business, they prefer the current proposed structure (omitting Clydeport from the Board) as it is more democratic and is taking an "all sectors or none" approach. It is much neater to have the Local Authorities on the Board being advised by the delivery group.
- Concerns that the current structure of the Board doesn't have a "marine interest". This challenge is met if licencing decisions are being made at Delivery Group level (with ultimate responsibility at Board level) as this incorporates the marine interest. This further clarifies the need for fair representation of all sectors on Delivery Group level.
- Point was made that planners may be the best representation from Local Authorities on the Board rather that councillors due to the training and knowledge they have.
- It was highlighted by the Chair that whoever represents the Local Authorities on the Board (councillors or planners) will not be writing and responding to consultations etc. as this is the role of the CMPP staff (with the Board making sure they are carrying out their duties in accordance with the Plan and the Delivery Group advising on licences that aren't as clear cut).
- Team will provide monthly updates to the Board.
- It was felt that we might be overcomplicating the whole process – we are simply acting as a consultee and stating whether a licence application is or is not in accordance with the Plan – we are not expected to provide *x* amounts of additional information.

- CMPP staff will require upskilling around the licensing process but already have the marine background.
- In the Future Governance Report document, the term "structure" should be changed to "role" under each of the groups.
- The overall structure of the future governance has evolved over the last year with many members agreeing that whilst there is still some details to be fleshed out, the overall structure of Board, Delivery Group, Task Groups and Community Involvement is looking like it will work really well.

Action – members to send Chris their individual thoughts on the structure

7. SMEEF Application

Chris updated members that a marine licence application had been submitted for the floating reed beds only to find out that a licence was not required (good news for progressing the project but unfortunate that the fee for submitting the licence cannot be reimbursed).
Agreement made with SMEEF for Biomatrix to be a single tender on the project.
SMEEF round has opened again with a deadline for new applications on the 23rd January 2023.

8. Clyde Porpoise Application

Following the September CMPP meeting the members were asked to supply a letter of support for the Clyde Porpoise Project as part of the conditions for their application to SMEEF. Upon further correspondence between the CMPP and SMEEF regarding concerns raised by some members, we were informed that, although successful in receiving an offer of grant, the project had missed deadlines for updating SMEEF on progress with regard to fulfilling grant offer conditions and would no longer be receiving the grant.

- Point was raised that as a statutory consultee – should we be providing letters of support for organisations going forward?
- Differing opinions of stakeholders around the table – need to revisit.

9. Members' updates

Members' updates were circulated before the meeting with time scheduled for any additional updates at today's meeting.

RYA Scotland – Lost their C.E.O with James Stewart temporarily standing in until interviews take place. Revising and updating their Sustainability Action Plan.
Scottish Environment LINK – 21 beach cleans took place in the Clyde during the Great British Beach Clean.
Marine Scotland – Will be following up shortly with information on the CMPP funding. Fiona and Georgina remain the main contacts after the departure of Sophie Humphries.
British Marine Scotland – Completing a national survey in terms of the gross economic value of marine tourism.

10. AOB

Request from Glasgow University regarding a workshop on climate resilient urban river edges using nature based solutions. They are looking for as many local authorities around the Clyde to be involved.

Action – CC to circulate meeting information and invite.

DONM: 7th March 2023 tbc