Minutes of the CMPP Members' Meeting
27th June 2023
Online meeting

Chair: Anthony Gallagher (AGa)

Present: Voting Members

Jan Brooke (JBr), PeelPorts
Zoe Clelland (ZC), RSPB
Calum Duncan (CD), Scottish Environment Link
Mark Griffin (MG), SWRIFG
David Hearton (DH), South Ayrshire Council
Lorraine Holdstock (LH), Argyll and Bute Council
Willie Kennedy (WK), SSACN
Thom Ledingham (TL), North Ayrshire Council
Áine Purcell Milton (APM), COAST
Graham Russell (GRu), Royal Yachting Association Scotland
Elke Scheibler (ES), Field Studies Council
Kerry Wallace (KW), NatureScot
Elaine Whyte (EW), Clyde Fishermen's Association

Present: Non-Voting Members

Jill Bunyan (JBu), CMPP Staff
Chris Cutts (CC), CMPP Staff
Fiona Munro (FM), Marine Scotland Directorate
Georgina Reid (GRe), Marine Scotland Directorate
Lisa Reilly (LR), PeelPorts
Charlie Simcox (CS), Board
Alex Watson-Crook (AWC), Board
Howard Wood (HW), Board

Apologies:

Paul Bancks (PB), Crown Estate Scotland
Kevin Braidwood (KB), Board
David Denoon (DD), SEPA
Alistair Gemmell (AGe), North Ayrshire Council
Lucy Kay (LK), COAST
Catherine Lambert (CL), Clydeplan
Neale McIlvanney (NM), North Ayrshire Council
Ruth McIntosh (RM), CMAL
Richard Millar (RM), Scottish Canals

1. Welcome and Apologies

The Chair welcomed all attendees and read out the apologies as noted above.

The Chair welcomed APM from COAST, attending in Lucy Kay's place. The Chair also welcomed MG, representing SWCRIFG. Simon McDonald, who represented WCRIFG, has left his position, and there is now a WCRIFG and a SWCRIFG. WCRIFG will be represented at CMPP going forward. The Chair introduced JBu the new CMPP staff member, replacing Sam McFarlane, who started in May. A round of introductions was carried out.

2. Chairman's Report

The CMPP team now sits as part of the Sustainable Costs and Seas team at NatureScot and is managed by Chris Leakey, the Marine Policy manager. The CMPP team will remain based at the Clydebank office.

The Draft Regional Marine Plan and its Associated Assessments have been submitted to Marine Scotland Directorate (this will be discussed further in agenda item 4). The Governance Structure has been updated to remove track changes and tidied up. Some work has been carried out on the Constitution, however this will likely be an ongoing process and will require further discussion and comments to develop it. JBu has produced a first draft of the Social Media Policy (the Constitution and the Social Media Policy will be discussed further in agenda item 7).

The Chair gave an update about the housing of the CMPP. The team are housed by NatureScot which covers the logistical and operational elements of the team. The agreement was this would be a temporary measure until the Plan moved to implementation. The Chair had a meeting with MSD recently and housing arrangements need to be addressed in the imminent future. In 2019, former CMPP staff member Sinead Sheridan drafted an options paper for new housing arrangements for the CMPP. The CMPP will update that paper and bring it to the next members meeting as a discussion point. The Chair clarified this would not be discussed at today's meeting, but just to bring it to members' attention.

The Chair passed over to JBu to introduce herself to the members.

Action 1: CMPP Team to update the existing options paper regarding housing of CMPP staff and bring it to the next members meeting for discussion.

3. Review of action points from the last meeting

Reference	Summary	Status
01/07/06/2022	CMPP to organise a scenario testing workshop for the new structure	Ongoing. The aim was to carry out this workshop in Summer 2023, however this will be delayed due to other priorities. It is likely it will be carried out in Autumn 2023.
01/13/12/2022	CMPP Chair to write a follow up letter to the Minister following the meeting.	Ongoing. Postponed with a view to following up with new Cabinet Minister Mairi McCallan in due course. Correction made as this

		was originally stated as Mairi Gougeon.
01/04/04/2023	CC to make corrections to assessments and circulate to members.	Completed.
02/04/04/2023	CC to clean the governance structure report by removing track changes and circulate to members.	Completed.
03/04/04/2023	CC to circulate specific questions on Constitution revision to members, especially around membership and Delivery Group participation.	Completed.

The minutes from 04/04/2023 were agreed as an accurate reflection of the meeting.

4. Update on Regional Marine Plan

CC informed members that all corrections have been made to the Plan and Associated Assessments following comments from MSD received in April. As discussed at the last members' meeting, the only significant correction to the Plan was to remove ML2 as a policy and include as a management recommendation. MSD sent over correspondence between themselves and the Shetland Marine Planning Partnership to help inform CMPP with precise legal phrasing within the Plan. The Plan and all Associated Assessments were submitted to MSD on 9th June.

The latest draft of the Plan has been circulated to members. If members wish to see the latest edition of any of the Assessments, please email CC or JBu.

5. Public consultation/Lessons learned from pre-consultation

CC gave an update on the public consultation process. The CMPP priorities over the next month will be to finalise the consultation questions and the layout of the form, and draft an FAQ document. There will be more of a focus on encouraging the public to respond to the consultation form online which will be available on the CMPP website. CC and JBu will meet with the website developer to maximise the functionality and accessibility of the consultation form e.g., linking each question to the relevant chapter/s within the Plan. One of the recommendations from the pre-consultation learnings was to draft an FAQ document. Pre-consultation data will be used to inform its creation.

CC shared a presentation which summarised the Lessons Learnt paper that was created after the pre-consultation events in 2019. This analysis focused on the events and the consultation responses. Summary points were:

- Drop-in sessions and stalls were more successful than presentation events
- Weekday and morning/afternoon events were generally more popular than weekend and teatime events (in some areas teatime events were very popular including Largs and Rothesay.
- Events at leisure centres and similar venues with more foot traffic had higher engagement
- Communities who faced a particular issue generally were more engaged
- Recommended that drop-in sessions could be shorter as full 4 hours were usually not used
- Have less public facing events but make them bigger
- Potentially have themed events based on location and issues
- Think about analysis when choosing consultation questions
- Enforce a stricter word limit
- Explicitly state no late submissions will be accepted
- Encourage respondents to use the online form
- Consider how to process and analyse responses that do not actually answer the questions

CC shared the pre-consultation questionnaire and went through the questions. This document will be shared with members after the meeting and comments are welcomed.

Key discussion points from members:

- The FAQ document should be clear on what issues it does not address e.g., ferries.
- Make use of Scottish Government and MSD knowledge and experience during this process
- Online form should be downloadable and able to copy and paste into the form.
- Recognition that some parts of the Plan are quite technical, and it may be difficult for the general public to provide meaningful engagement. Recommendation that our response to that should be structuring the form in a way that allows the public to respond and engage at different levels e.g., scale of agreement response (1-10 scoring) and a box for further comments.
- May want to take a bespoke approach in different areas in terms of the events and who you invite. Seek recommendations from members in different areas on what groups to get in contact with.
- Question asked if the CMPP has to abide by the new accessibility standards that Councils need to abide by when publishing documents online. CMPP will seek clarity on this. Or members can advertise the online form on their relevant websites and share the link to the CMPP website to allow members of the public to complete the form.
- Speak to colleagues in Orkney and the NMP2 team to share learnings.
- Online form should be split up into questions that are more aimed at the general public and questions that are more specific to the BRIA and assessments.
- Point raised about the BRIA and important to make it clear to businesses they will need to address their response from 2 perspectives – 1) do you agree with what's in the plan? And 2) based on what it is the plan, how will that impact you in terms of business, financial implications, economics. CC clarified that because the partial BRIA was carried out pre-Brexit, there is new operational guidance, and it does stipulate that questions need to be asked about impact (if any) on the business' dealings post-Brexit and implications for trading at the European level. Businesses will also be asked to sit down with CC and JBu to complete the SFIT which is specific to completing the BRIA. Clarification that there will be in-person meetings in order to complete the BRIA and an online form that will allow responses to the BRIA that will be separate from the general consultation form.
- There is a legal obligation to publicise the plan and any meetings in the larger newspapers, but it's beneficial in some communities to make use of local newspapers e.g., Arran. Suggestion to get in touch with Landward to promote.
- No specific plan identified for engaging with young people but recommendation to get in touch with YSCS who spoke at NMP2 Forum.

Following discussion, it was agreed that the consultation will consist of approx. ten public meetings that are focused on raising awareness of the plan, its purpose, and the changes that have been made as a result of pre-consultation. Additional online meetings will also be held (number not confirmed) to increase accessibility. There will be two online consultations forms. The first is the general consultation form that anybody can respond to. The second is the BRIA consultation form for businesses. The consultation forms will be available on the CMPP website, and the public will be encouraged to respond online. A number of in-person meetings will be held with businesses from different sectors across the Clyde region to meet the statutory requirement of the BRIA (number to be confirmed).

The consultation process may begin in September (depending on when CMPP receive the Plan and Associated Assessments back from MSD), potentially before the next members' meeting takes place. CC and JBu will keep members updated and will ask for relevant support in promoting events and sharing the online form when we reach that stage.

Action 2: CC to share the pre-consultation form with members. Please email any comments you have to CC by the 17th July. Members have been asked to comment on its suitability for the consultation and if anything needs to be added/omitted.

Action 3: CC and JBu to put together a plan on how the public consultation will be carried out based on discussions had today and circulate to members for comment.

7. Constitution/Social Media Policy

The Constitution needs to be updated to reflect the new governance structure and the move to implementation. JBu presented some initial suggestions on changes that could be made.

Key discussion points from members

- Members agreed that there needs to be a fundamental revision of the Constitution in order for it to accurately reflect the role and responsibilities of the Partnership and to be consistent with national policy and objectives when the Plan moves to implementation
- Members agreed that the Constitution needs to be brought in line with the Operational Guidance as currently there are inconsistencies between the two
- General comments from members about the Constitution included:
    - Clarity needed over the nature of the role of the Partnership when the plan is being implemented to ensure we get the correct wording
    - Inclusion of a process that considers what projects the Partnership chooses to undertake
    - Removal of 'of all kinds' in Art 5(j)
    - Concerns around the current wording and explanation of membership. Clarification needs to be made of who can be a member, the balance of representation from different sectors in the membership, and determining from organisations sitting on the delivery and task groups, which ones go forward to become members
    - Partners v members?
    - Nomination process for representation from pre-defined sectoral groups to allow one person to sit on the Delivery Group to help manage numbers
    - Required to be consistent with NMP2
    - Change 'various' to 'specific' in Art 5(c)(ii)
    - Are the numbers for the quorum and partnership board still appropriate?
    - Need to have some reflection of the Partnership being involved in the development of the next iteration of the CRMP
    - Suggestion of implementing a quota system – particular sector has an allocated number of seats at the table
    - Suggestion to include a process that allows for new seats at the table to be created for e.g., new industry/interest needs to be represented

Following the suggestion at the last meeting that a communication and social media policy be drafted for the CMPP, JBu presented a first draft of the policy. Comments were positive.

8. Members' Updates

Some members' updates were circulated before the meeting and feature in the Meeting Papers.

Marine Scotland Directorate

The new Offshore Wind Directorate has been established. The new unit head for Marine Planning and Policy is Lewis Hurley. For clarification, the Regional Marine Planning Portfolio remains with Mairi McCallan under her new title as Cabinet Secretary for Transport, Net Zero and Just Transition.

Thanks to everyone that attended the first NMP2 Forum on 15th June. The recording is available here on YouTube.

The draft grant objectives will be sent to the CMPP team in the near future for input.

To confirm, we have received the most recent editions of the Plan and its Associated Assessments. The Plan has been assigned to colleagues and they are currently conducting the review.

Royal Yachting Association Scotland

Attended the NMP2 Forum and was glad to hear the commitment to other Regional Marine Plans reiterated, the focus on involving as many people as they can in the process of developing NMP2 and the emphasis of the importance of the Climate and Biodiversity Crisis.

North Ayrshire Council

A new Chief Planning Officer has been appointed and they start in first week of August. At that point they will decide who will be put forward to sit on the Board.

Argyll and Bute Council

The Council is currently analysing the Report of Examination response from the Scottish Reporter on the LDP2. We will prepare an Adoption Plan and associated documentation for publication in due course. Please refer to https://www.argyll-bute.gov.uk/planning-and-building/planning-policy/local-development-plan for further information.

RSPB

RSPB has appointed Helen McLachlan as new Head of Marine Policy Scotland. Helen has most recently been working at a UK level but returns to lead RSPB's marine policy work in Scotland and recruitment is underway for a policy officer to work with her.

RSPB remains supportive of the creation of HPMAs and has published a blog setting out our views and reasons for them for our supporters.

In the Clyde we have recently agreed an access agreement with Peel Ports at Hunterston to allow for the continued involvement of the RSPB North Ayrshire local group in monitoring and managing habitat for the terns that breed on the lagoon on the site.

Clydeplan

Most recently, Clydeplan has been engaging with the eight local authorities within the Glasgow City Region regarding the development of certain workstreams with a regional component to support the development of their Local Development Plan Evidence Reports. The work is now being informed and directed by the recently published Scottish Government Guidance on Local Development Planning and Draft Local Living and 20 Minute Neighbourhood Planning Guidance.

https://www.gov.scot/publications/local-development-planning-guidance/

https://www.gov.scot/publications/local-living-20-minute-neighbourhoods-planning-guidance/

Clydeplan continues to work collaboratively with Glasgow City Region Regional Partnership on a range of strategic policy areas including Climate Change Adaptation and development of a business case for the vacant and derelict land. Responsibility for Clyde Mission will be transferring to Glasgow City Region and funding is about to be confirmed for this strategic level project. It is likely that this will be finalised later this summer and relaunched early autumn.

Following the retirement of the Clydeplan Manager and assistant manager, these posts currently remain vacant. The Joint Committee is now considering the Governance of the organisation in light of the recent legislative changes relating to the Strategic Development Plan ceasing to be part of the development plan.

Crown Estate Scotland

SG has appointed a new CES Chair, details here: https://www.crownestatescotland.com/news/new-chair-of-crown-estate-scotland-appointed

Action 4: Members to send over any other member updates and they can be added to the minutes.

9. Resilient Seas Grant Application

The Chair gave an update on the Resilient Seas Grant application. It is an UKRI fund and will award funding to four national projects. The transdisciplinary fund is looking for projects to conduct community-based work on the application of values in decision-making in coastal and marine areas. The proposal would be that the Clyde would be 1 of 5 different case study areas around the UK. It would be a 5-year programme, worth £2.9 million in total per project if successful. The application takes a phased approach, the first part being an outline approval which is four pages long. The second stage is the detailed proposal and would be due in October. The project can go ahead irrespective of whether CMPP are involved or not, but there is relevance to our work. However, Government bodies are not eligible to apply. CMPP staff are funded through MSD via NatureScot, thus there would need to be funding for an additional post to carry out the work if we were to be involved, in addition to existing CMPP staff. There is potential to access additional funding through MASTS. Discussion agreed that this could be a positive project and have a positive impact, but members would like to see the proposal, and understand the T&Cs and capacity required before agreeing to participate.

Action 5: CMPP to share all relevant information about the proposal with members.

10. AOB

HW highlighted that there has been little coverage in the press about the recent marine heatwave. Collected data on the temperatures in the Clyde, 10-20m below surface level, off the east coast of Arran:
1st week July 2021 – 9°C
1st week July 2022 – 10°C
3rd week June 2023 - 15°C

JBr asked if there was a final deadline for agreeing on clarification of the linked issues that remain about the Delivery Groups and the Task Groups. This needs to be addressed before we can finalise the Constitution. The Chair outlined there is a sense of urgency as we could reasonably expect implementation by Summer 2024. The Constitution would also need to be finalised to progress with housing arrangements for the CMPP. It was agreed by everyone there needs to be an in-person workshop to discuss the Constitution by the end of the Summer. It was agreed that one day should be dedicated to this workshop, and a workshop and a members' meeting should not take place on the same day.

Action 6: CMPP Team to discuss potential dates in late August/early September for an in-person workshop to discuss the constitution and circulate to members.

11. DONM

The CMPP team will look at dates and get back to members. Next meeting likely to be early September. The date will also depend on the date selected for the Constitution workshop.

Actions Summary

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01/27/06/2023	CMPP to update the existing options paper regarding housing of CMPP staff and bring it to the next members meeting for discussion.	
02/27/06/2023	CC to share the pre-consultation form with members.	Done
03/27/06/2023	CC and JBu to put together a plan on how the public consultation will be carried out based on discussions had today and circulate to members for comment.	
04/27/06/2023	Members to send over any other member updates and they can be added to the minutes	
05/27/06/2023	CMPP to share all relevant information about the Resilient Seas proposal with members.	
06/27/06/2023	CMPP to discuss potential dates in late August/early September for an in-person workshop to discuss the constitution and circulate with members.	